



## **YEARLY STATUS REPORT - 2021-2022**

### **Part A**

#### **Data of the Institution**

<b>1.Name of the Institution</b>	<b>Yashwantrao Chavan Shikshan Prasarak Mandal's Dadasaheb Digambar Shankar Patil Arts, Commerce &amp; Science College</b>
• Name of the Head of the institution	<b>Mr. Nana Atmaram Patil</b>
• Designation	<b>Principal (In charge)</b>
• Does the institution function from its own campus?	<b>Yes</b>
• Phone no./Alternate phone no.	<b>02588299060</b>
• Mobile no	<b>9422780452</b>
• Registered e-mail	<b>ddspeccera@rediffmail.com</b>
• Alternate e-mail	<b>aabddsp@gmail.com</b>
• Address	<b>Mhasawad Naka,</b>
• City/Town	<b>Erandol</b>
• State/UT	<b>Maharashtra</b>
• Pin Code	<b>425109</b>
<b>2.Institutional status</b>	
• Affiliated /Constituent	<b>Affiliate</b>
• Type of Institution	<b>Co-education</b>
• Location	<b>Semi-Urban</b>

• Financial Status	Grants-in aid						
• Name of the Affiliating University	Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon						
• Name of the IQAC Coordinator	Dr. Arvind Amrut Badgular						
• Phone No.	02588299060						
• Alternate phone No.	02588299004						
• Mobile	9511969270						
• IQAC e-mail address	iqacddsp@gmail.com						
• Alternate Email address	aabddsp@gmail.com						
3.Website address (Web link of the AQAR (Previous Academic Year)	<a href="http://ddsp.ac.in/aqar">http://ddsp.ac.in/aqar</a>						
4.Whether Academic Calendar prepared during the year?	Yes						
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="http://ddsp.ac.in/academic_calendar">http://ddsp.ac.in/academic_calendar</a>						
<b>5.Accreditation Details</b>							
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to		
Cycle 1	B	-	2004	05/01/2013	04/01/2018		
Cycle 2	B	7.2	2013	05/01/2013	04/01/2018		
6.Date of Establishment of IQAC	01/10/2004						
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,							
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount			
Nil	Nil	Nil	Nil	Nil			
8.Whether composition of IQAC as per latest NAAC guidelines	Yes						
• Upload latest notification of formation of	<a href="#">View File</a>						

IQAC		
9.No. of IQAC meetings held during the year	04	
<ul style="list-style-type: none"><li>Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?</li></ul>	No	
<ul style="list-style-type: none"><li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li></ul>	<a href="#">View File</a>	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
<ul style="list-style-type: none"><li>If yes, mention the amount</li></ul>		
11.Significant contributions made by IQAC during the current year (maximum five bullets)		
Participation in National Institutional Ranking Framework (NIRF)-2021 for the excellence and quality maintain in academic, curricular and extra-curricular activities.		
Initiative taken for green energy by installing 10+5 kw on-grid solar rooftop in the college.		
COVID-19 Campagin on Awareness and Vaccination at Erandol city and nearby villages.		
Celebrated organ donation week to make awareness about organ donation among students and public.		
Started five career oriented certificate courses affiliated to the university.		
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year		

Plan of Action	Achievements/Outcomes
To prepare academic calendar to ensure effective implementation of academic year 2021-22	Prepared Academic calendar 2021-22 to ensure effective implementation of academic curricular, co-curricular and extra-curricular activities
To organize organ donation awareness programme	Organ donation week was celebrated and made awareness about organ donation among students
To start career oriented certificate courses for the students	Five career oriented courses were started namely in Psychology, Geography, Chemistry, Botany and Yoga
To make more use of green and pollution free energy	College has installed 10+5 KW solar roof top plants in the campus
To collect feedback on curriculum from the stakeholders.	The feedback about the curriculum was collected from students, teachers, parents, alumni and employers

**13. Whether the AQAR was placed before statutory body?**

No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

Year	Date of Submission
2021-22	14/12/2022

**15. Multidisciplinary / interdisciplinary**

The Institution is a multidisciplinary one. It has Arts, Commerce, Science and B. Voc. Streams. It is runs undergraduate and post graduate programmes. The more multidisciplinary nature will be

accepted as per NEP according to the regulations by the affiliating university.

#### 16.Academic bank of credits (ABC):

Our Institution is affiliated to the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. We are not degree awarding institute as degree is awarded by the affiliating university. Therefore, as per the instructions of NAD, we are not required to register for the ABC. However, the teachers and students of the institution are made aware of the ABC.

#### 17.Skill development:

Our institution is running Bachelor of Vocation in Software Development and Geo-informatics since 2018. It is approved by the UGC, Government of Maharashtra and affiliated to the Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon.

#### 18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The medium of instruction in Arts and Commerce streams is Marathi, the mother tongue. The historical and cultural aspects are incorporated in the syllabus of different classes. In addition to this, different programmes on historical and cultural heritage of India are arranged and celebrated by different departments, NSS, NCC etc.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The programme outcomes (POs) and Course outcomes (Cos) are framed by the respective subject teachers as per the guidelines of the UGC's model curriculum and affiliating university. These POs and Cos are communicated to the stakeholders through the website of the institutions. The teaching-learning process is based on the POs and COs.

#### 20.Distance education/online education:

The Institution runs a centre of distance education through Yashwantrao Chavan Maharashtra Open University, Nashik. It has B. A. and B. Com. Programmes. The online courses are not offered so far. Such courses may be framed as per the guidelines of the affiliating university.

### Extended Profile

#### 1.Programme

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1.1	389
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

## 2.Student

2.1	1368
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	1154
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	409
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

## 3.Academic

3.1	38
Number of full time teachers during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

3.2	48
Number of sanctioned posts during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

4.Institution	
4.1 Total number of Classrooms and Seminar halls	24
4.2 Total expenditure excluding salary during the year (INR in lakhs)	2461197
4.3 Total number of computers on campus for academic purposes	78

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

While making revision and up gradation of the syllabi at the University level, the college has a mechanism for effective, documented curriculum delivery. At the commencement of each academic year, every faculty member provides teaching plan for every course, along with individual time plans for students reading lists for each course which are displayed in the classrooms. These teaching and time plans are adhered to, so that the students can gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. These teaching and time plans are also preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations and audio-visual support are all available to make the delivery of the curriculum interesting for students to make them enable. Tutorials are held with mentoring and participative learning encouraged. Internal assessment is done transparently with examined scripts shown to students. Interpersonal skills are enhanced through personal attention towards students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

### 1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As our college is an affiliated college, we follow the academic calendar designed by the university. And IQAC coordinator get prepared college academic calendar accordingly. That academic calendar includes schedule of IQAC meetings, National events/Days celebration, internal examinations, university examination, Teaching days, admission process, and vacations etc. After finalization of academic calendar, it gets displayed on college website, distributes to each department, and communicated to students. The IQAC advised to college strictly to adheres academic calendar for admission process, teaching plan, internal examination, university examination, national events days' celebration, vacations etc. The college term examination committee strictly adheres the academic calendar while preparing college internal examination time table. The internal examination time table gets prepared by term examination committee, academic planning, time table and monitoring committee convener with all heads of departments. Due to covid-19 pandemic situation the internal examination time table is communicated to students via WhatsApp group of students in advance. And college conducts unit test, class test, assignment submission, seminar, and project on online platform periodically as per college academic calendar. Each department has submitted internal marks to university via online portal and one copy submitted to term examination committee. The college term examination committee effectively implemented continuous monitors and evaluation process.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://ddsp.ac.in/Downloads.aspx">https://ddsp.ac.in/Downloads.aspx</a>

### 1.1.3 - Teachers of the Institution participate in B. Any 3 of the above following activities related to curriculum development and assessment of the affiliating University and/are represented on the



following academic bodies during the year.

Academic council/BoS of Affiliating University

Setting of question papers for UG/PG

programs Design and Development of

Curriculum for Add on/ certificate/ Diploma

Courses Assessment /evaluation process of the

affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

11

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

05

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

55

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College has been working for the holistic development of the students. The various programmes such as a part of our curriculum are arranged related to gender equality, sustainability, human values, professional ethics and environmental awareness. Students in various curricular and Co-curricular activities. Issues related with environment and environmental sustainability is manifestly integrated into university curricula. The compulsory paper of environmental studies is taught to B.A., B. Com & B.Sc. students, and awareness regarding environment. Some courses of university offers & integrates issues related to either gender, or environment, or human values or professional ethics. The subjects such as Political science, Psychology, instill gender equality, sustainability, human values, professional ethics among students. The College celebrates various Days and along with birth and death anniversary of National Heroes. These celebrations nurture the moral, ethical and social values in the students. The college has Women Empowerment (Yuvati Sabha) & Anti Ragging Committee and Grievance Redressal Cell to provide counseling to students & promote gender equity among students. There is an extensive ongoing tree plantation program by NSS, Department of Botany and Environmental Committee. The college celebrates the Environment Day and Ozone Day.

**The college instilled equality among students through Equal Opportunity Cell.**

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

**04**

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

**545**

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

## 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the** **A. All of the above**

**syllabus and its transaction at the institution  
from the following stakeholders Students  
Teachers Employers Alumni**

File Description	Documents
URL for stakeholder feedback report	<a href="http://ddspc.ac.in/feedback">http://ddspc.ac.in/feedback</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://ddsp.ac.in/feedback">http://ddsp.ac.in/feedback</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1368**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The learning levels of the students are monitored throughout the academic year.

Counselling of students is done at the time of admission. For this the College sets up special counselling help desks during admission periods. A welcome function is arranged in the concerned faculties. There are interaction sessions of new comers with the faculty members and senior students to understand their exceptional abilities, general knowledge, interest, hobbies and hidden qualities among the students.

The slow learners and advanced learners are also identified on the basis of the students' performance in previous qualifying examination and classroom teaching learning process.

The institution conduct so many activities for the welfare of the slow learners like mentor: mentee scheme, remedial classes, more book lending, extra library hours, question banks and resource material.

The advanced learners are motivated to participate in research activities like AVISHKAR, seminar, workshop, conferences and surveys. The advance learners are felicitated with certificates and cash prizes during the annual prize distribution function. Apart this, their names have been published on the college website, merit board, annual magazine "CHANDAN". College committees working in various fields - drama, debating, discussion, etc. organize a vast number of activities each year.

These activities help the college to identify students with

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1368	38

File Description	Documents
Any additional information	<a href="#">View File</a>

## 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college have made sustained efforts to make the teaching learning process more students centric. Different techniques used by the teachers for the experiential learning are laboratory experiments, field trips, group discussions, presentations, internships and small projects, conducting survey and competitions.

Language departments arrange films shows and programs to support the study of social issues. The department of commerce send their students to companies, small industries and to C.A. firms for gaining the experience of corporate life. Departmental activities in the form of Home and class room assignments, poster presentations, quiz competitions are frequently organized. Vocational degree is offered in addition to normal academic programmers.

Special efforts are taken to nurture the habit of adopting the scientific process of identification of problem, collection of data, collation and analysis of data, evolving multiple solutions to the problem, pilot testing and finalization of solution etc.

Students are encouraged to participate in 'Avishkar' (innovations) competition organized at university level. In this competition students identify a scientific, Social, Environment or Language related problem and explain the aim, procedure and conclusion. Small projects are also given to the student.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT supported classroom has been developed to make the teaching innovative and creative. The mobile surfing is permitted in the campus with wifi support. The teachers are actively using the ICT materials in classrooms.

The electronic resource material like e-books, e-journals and e-contents are available in the premise. The institution has subscribed the UGC INFLIBNET services and user ID is provided to the students and teachers to access the e services from anywhere.

Some teachers have developed their own ICT based teaching material. The faculty is able to teach through ICT material. The students and teachers has been motivated to participate in online learning programmes like NMU, Jalgaon's Spoken Tutorial, Sawaym Programme (<https://swayam.gov.in/about>,) and MOOC course. The teachers are also motivated to develop e-content and resource materials mode.

The students are motivated to purchase android mobile. The mobile surfing is permissible in the classrooms during discussions, debates and off hours to make teaching-learning process more interesting. The Students are attached with teachers on face book, messenger, whatsapp and hike and they always share their knowledge, experience and ideas with each other. Apart this. The mentor: mentee programme is able in handling the stress and personal problems of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest

completed academic year )

### 2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

#### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data



for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

308

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The university has adopted 60+40 pattern for examination. 60 marks written/practical examination is held by the university while 40 marks for continuous internal examination which is done by the institutions. The institution needs to follow the continuous internal evaluation system as prescribed by the affiliating university. The indicator wise distribution of 40 marks is follows:

Student Attendance & Behavioral Aspects : 10 Marks

Internal Test I : 10 Marks

Internal Test II : 20 Marks

The college has constituted an Internal Evaluation Committee comprising senior teachers for proper administration of the scheduled program of the internal evaluation assessment. As per the university circular a time bound program is chalked out to conduct the two tests and GD/Seminar/Home assignments for every semester. The detailed programme of internal tests is published two week before for the students. If any students scoring very less marks in the internal evaluation, and if he requests in written for re-test for him, then he/she is permitted for re-test. Students participating in various extra-curricular activities like NCC, NSS, Sports, etc are provided with a chance to take up the internal tests at a convenient time. The same is also applicable to students absent on medical ground.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an 'Internal Evaluation Committee' responsible for taking decisions regarding the internal evaluation process. It also deals with the grievances of students related to the internal evaluation.

The students having any grievance about internal test, then the evaluated answer papers are shown to them. The absent students for internal tests, internal practical tests or oral examinations due to some unavoidable reasons, then such students given an opportunity to take up the exam on 'out of turn' basis. If any student feels or realizes that they have been downgraded in internal assessment by mistake or intentionally, then they may register his/her request to student grievance committee if he/she desires.

The grievances related to the corrections in hall the tickets of examinations are admitted in written and the same are forwarded to the university. The grievances after the declaration of results are also admitted in the prescribed forms along with stipulated fees as per university rules. Such applications are forwarded to the university in time.

Apart from this, on the produce of written permission and certificates, Divyang and accident victims are made avail the facility of the scribe or extra 30 minutes to complete the paper during internal and external exams.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The curricula of the courses is designed by the NMU Jalgaon. The curriculum defines aims and objectives and learning outcomes of some

courses. The remaining course outcomes are defined by the concerned subject teacher. In the beginning lectures, subject teachers communicate and explain the learning outcome to the students. The learning outcomes may vary from course to course but in general, they are to impart the sound theoretical knowledge of the subject and application of the knowledge in actual situation. It develops the ability to do effective own work, curiosity learning and apply science skills. Beyond the formal education, students acquire professional skills and their application through an ability to develop technical and practical knowledge.

At the college level the college ensure effective teaching learning through model technologies and curriculum activity to ensure desired learning outcomes and to inculcate the values and moral among students required good citizenship. It also gives the communication skills such as reading, speaking, listening including visual and audio skills. It also inculcates the problem solving ability, critical thinking and analytical attributes among the students.

The outcomes are uploaded on the Institutional Website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://ddsp.ac.in/DepartmentProfile.aspx?DepartmentId=1">https://ddsp.ac.in/DepartmentProfile.aspx?DepartmentId=1</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Head of each department holds meetings of the faculty members to discuss result analysis and students feedback. College authorities discuss result analysis and student feedback with the HOD. Parent teacher meetings are also organized to discuss the performance of the students and remedial measures to be taken, if any. Under the Teacher Guardian scheme, the teachers, assigned with the specific group of students discuss the results and the remedies for improvements. During such meetings it is verified that the barriers in learning outcome are resolved Remedial coaching facilities for the improvement in the performance of the students. College authorities organize meetings with Student Council to discuss the issues regarding sports, cultural activities, soft skill programmes etc Term end meetings are also conducted to discuss the

performance of the students and staff ?Accordingly necessary steps are taken for the benefit of students. ?IQAC monitors learning outcomes. ?The college has placement cell, which organises campus interviews for the students. Many students have been placed through such campus interviews. ?The opinion of the industry is considered for evaluation of outcome-attainment. ?Field work/Industrial visits, educational visits are arranged to develop social, cultural and historical and environmental awareness, research aptitude in the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

293

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://ddsp.ac.in/feedback>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4.63

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

04

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://nmu.ac.in/en-us/Useful-Links/Circulars">https://nmu.ac.in/en-us/Useful-Links/Circulars</a>

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has developed an enriching ecosystem that nurtures creativity and innovation.

- The institution has an active and functional Internal Quality Assurance Cell and College Development Committee comprising the representatives of all stakeholders. Both hold regular meetings to plan and review various programs and activities essential to develop a conducive eco-system for teaching learning process.
- To nurture budding entrepreneurs the SSD has been established to run the UGC funded B.Voc. Degree programs in Geo Informatics and Software Development.
- With an objective to provide advanced computational facility to the students, an independent computer laboratory with 12 computers has been developed. High-speed internet connection has enriched the laboratory
- Teachers as well as students are encouraged to undertake research activities like research papers, research projects etc. by providing conducive environment. The college also provide financial support to such activities.
- 10 faculty members are approved as Ph.D. guide by the affiliating university and at present 10 students are pursuing Ph.D. under their able guidance.
- College has signed MoUs with social as well as government organizations. These MoUs have been done with Sanjeevani De-addiction Centre Erandol, District Industries Centre Jalgaon, Nishat Laboratory Erandol etc. Every year Sanjeevani De-addiction center provides in-depth guidance and counselling on de-addiction to our students. These students penetrate this message into the society and take away many addicts from addiction.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ddsp.ac.in/Facilities.aspx">https://ddsp.ac.in/Facilities.aspx</a>

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	<a href="https://ddsp.ac.in/ResearchGuides.aspx">https://ddsp.ac.in/ResearchGuides.aspx</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published

in national/ international conference proceedings per teacher during the year

### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

## 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our College facilitates an environment conducive for the holistic development of students. Various extension activities are undertaken by the College not only with a sense of communal responsibility or benefit of the society, but also effectively sensitize the students towards important social issues.

**Environmental Issues :** The NSS and NCC departments have organized tree plantation and cycle rallies for a clean and green environment. Awareness is also made with the help of cleanliness drives, Rangoli, Drawing, posters etc.

**Health Awareness :** Various extension activities are undertaken for awareness about health and hygiene among the citizens. It includes Polio immunization, Organ donation, Corona awareness, AIDS awareness etc.

**Swachha Bharat :** The NSS unit has organized a cleanliness drive in the campus, public areas and in adopted village. Plastic free campaign was also arranged.

**Gender Issues :** Yuvati Sabha deals with issues related to gender sensitization, arranging programs for women like self-defense workshop, blood group and hemoglobin detection, celebrating women's day etc. A lecture was arranged to guide the girl students and women about the increase in the level of hemoglobin. The supplements to increase hemoglobin were also distributed to them.



File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1710

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

01

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In order to achieve its ambition of being a education provider among the rural population and deprived class, Institute committed to significant enhancement of its facilities for teaching- learning.

The DDSP College Erandol has approximately 3505.27sq.mtr built up space with a very good infrastructure that is housed in a modern buildings Main building and commerce building for the benefit of the students.

The college campus is spacious with well ventilated 24 classrooms, depending on strength of students, the classroom has seating capacity ranges from 60 to 140, Every classroom has two or more windows which provide good ventilation and light, depending on size of classroom.

The college campus has 12 laboratories well equipped laboratories, for subject like Chemistry - 03, Physics - 02, Botany-01, Zoology -01, Geography -01, Computer -02, Commerce - 01, Library computer 01, all the laboratories enabled with LCD and Projectors, computers in it.

Institute has 04 Computer Labs for the practical and use for students and teachers, Institute continuous strive to increase its computer and advanced technological tool to strengthen their technicality of student, Campus has free Jio Wi-Fi connection for student and teacher, they can use 35 MB data per day to download books , search academic related information to enhance their knowledge.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute is continuously increasing its physical and cultural facilities as which gives platform to student's development of their interest and hobby which can lead to broaden their knowledge and horizon and maintain their physical, mental fitness. The College also conducts regular and specific cleanliness drives and activities like fumigation and keeping entire college clean is done precisely and regularly.

The college has Well-equipped Gymnasiums.

The Department of Sports since inception has a collective user rate of: 5 %.

The department has the following facilities :-

1. Basketball court (Area =727.95 sq.m)
2. Volleyball ground (Area =264 sq.m).
3. Cricket Ground- 400 meters
4. Foot ball Ground - 400 meters
5. Gymnasium (Area = 104.88 sq.m)
6. Swimming Pool (Area = 1127.865 sq.m)

Outdoor Games started from Year 1999.

Institute has its own swimming pool of international standard with all facilities like shower and changing room, periodically which is clean by inside cleaner or using outside agencies, All equipments are regularly maintained and periodically changed, College Students and staff are provided special concession in fees for using swimming pool, people using this facility on daily basis, which is also measure interaction for swimming lovers some are coming from other

tahesil like Dharangaon, Bhagaon, Parola.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

201728

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The process of the library automation started in the year 2011 with

Library Manager Software and shifted to Master Software (LIBMAN) in the year 2016. The library is partially automated under the Integrated Library Management Software Master Software (LIBMAN- Core Version 3.1.2. Discover). The software is having functional modules for Technical Processing, Acquisition, Circulation, Serials Management, Web OPAC, Reports.

1. The Technical processing module does the primary cataloguing of books and search of a books.
2. Circulation module handles issue, return, renew, reservation of books
3. Serials management module maintains the record of print journals
4. The OPAC (Online Public Access Catalogue) link is provided to the faculty and students over the institutional website.
5. The software generates various reports such as Accession register, Circulations, visitor's track, Patron registration etc.

Data Requirement for last Five years

- Name of ILMS Software: Master Soft
- Nature of Autorotation: Partially
- Version Year of Automation

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**      **B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.308

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

DDSP College Erandol strongly believe that regular update of IT facilitates improve their efficiency and span of life of it, so college has established procedure for updating of it, as lab technician periodically checking the requirements update it likewise, If couldn't do by himself Institute hire a private

technician from outside agency to update if it is necessary.

Institute in cycle of four months update configuration, update operating system of all computers laptop and related software.

There are 73 computers spread throughout the Campus.

The college has following licensed software:

01 computer with upgradable Windows XP operating systems 01 licenses of MS office 2003 Open Source Software Turboc, Textpad (Evaluation Copy), Free Jdk 7.0 kit, XAMMP Server. Free softwares are used for teaching learning purposes in various departments like QGIS in Geography department, Geo Gebra and Wolfram alpha in Mathematics department and Physics department, Bioinformatics tools in Zoology department, Argus Lab, Chem Sketch and QBASIC in Chemistry department.

The college has the following hardware related facilities:

The college server room is equipped with 01 high end servers which is utilized by the entire college. There are four computer laboratories equipped with desktops having the latest configuration systems as per requirements of the course curriculum

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

73

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution B. 30 - 50MBPS



File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

963408

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institute has been established the procedure of Maintenance and utilization of physical facilities, from the past experience and under guidance of the heads of the institution.

Facilities for teaching and learning like ICT, Smart class room has been allotted to All Department, they are regularly utilizing it and responsible for maintenance regarding it, These facilities are regularly maintain, All these facilities are extensively utilized while teaching and learning. The class rooms are clean and maintain by supporting staff or cleaning person either from college or which will be hire from local agency, College Principal and heads of department inspecting classrooms, as per their observation and demand of that the class teachers of respective classroom and students, the maintenance has been carried out. Inspection falls into routine inspection, periodic inspection or unscheduled inspection, which also includes detailed surveys and monitoring of

All laboratories are maintaining logbook for used of equipment and instrument during practical.

All the departments have to give their requirement of purchase of laboratories consumable and non-consumable items, books and Journals of their respective subjects, to purchase committee. Stock register maintain by the laboratory staff.

Institution is under CCTV Surveillance, maintenance of it done periodically, for any emergency replacement or repair is done.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

609

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

#### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

##### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the

**institution / non- government agencies during the year**

53

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	Nil
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

260

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

260

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**05**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**31**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College conducts the Student Council election for every year after receiving directions from KBC North Maharashtra University, Jalgaon. The Class representatives are selected on the basis of their merit in the concerned category. These selected class representatives elect one of them as the University Representative. A total of 29 students are selected as class representatives on merit basis to help coordinate the smooth functioning of the college. The election process is carried out by under the supervision election officer. Each class representative holds the duties and responsibilities that are expected from the students pertaining to: i) Discipline and cleanliness within the college campus

ii) Optimal usage of the library facilities

iii) Canteen facilities

iv) Visiting the college website for updates

v) Mandatory visit of at least once a year by students to the college counsellor

vi) Mechanism to register complaints

vii) Students' participation in various activities such as quiz, debate, sports, cultural events, etc.

**\*\* This year KBC North Maharashtra University did not instruct to conduct the student's elections.**

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

04

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

## 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

DDSP College Erandol, Alumni Association has been proceeding for registration. The aims and objectives of the Association being:

1. To upgrade and improve the facilities of the college.
2. To promote the welfare of the college students and the College as a whole.
3. To support the endeavours of the College in achieving its goal.
4. To encourage the alumni embers, faculty and students to foster a lifelong relationship with the College.

The Association holds its Committee meeting whenever needs arise and

the Annual General meeting once a year. Since its inception, the Association contributes significantly to the development of the Institution through financial and nonfinancial means. The Association contributes annually for the development. Apart from boosting the morale of the students the enrolled students often play important role in the society. Every year college felicitates two it's Alumni during annual social gathering Under the umbrella of the Association.

File Description	Documents
Paste link for additional information	<a href="https://ddsp.ac.in/Alumni.aspx">https://ddsp.ac.in/Alumni.aspx</a>
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	<a href="#">View File</a>

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

##### VISION

" To create competent citizens for the nation in all respects."

##### MISSION

"To spread higher education among rural population and deprived classes."

##### GOAL

The goal of the institute is to intensively administer academic programs for rural and tribal population; to enhance their decision making and problem solving skills.

The institute is committed to impart quality education in rural area in order to empower the youth and women along with deprived classes



in this place. We continuously upgradates lab equipments, and books. Special efforts are being taken to develop communication skills and research ability of students.

We are trying to upgrade education system like: giving fee concession, and develop innovative teaching methods. Stakeholders such as parents, students, Alumni, Industries, etc are involved in the process of formulation of vision and mission.

For fulfilment of mission vision and goals are-

- We undertake programmes and projects for excellence in teaching, research and Administration.
- The institute promotes the use of technology to overcome the barrier bridge between theoretical and practical knowledge.
- Promotes research based programmes and events.
- Form policy by involving stake holders and professionals for fulfillment of our vision and mission.

We provide value embedded education for all-round development of students.

File Description	Documents
Paste link for additional information	<a href="https://ddsp.ac.in/VisionAndMission.aspx">https://ddsp.ac.in/VisionAndMission.aspx</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute supports a trend of decentralized governance system with proper well defined inter-relationships. The management of the institute consists of college development committee (CDC), executive council, local management committee, chairman, principal, Registrar and HODs. Regular meetings of these committees are held for the effective and smooth functioning of the institute.

All the main decisions related to the institute are taken by the President, management council in consultations with the Principal the Head of departments. Principal is the academic and administrative head of the Institute and the Member of the local management committee. Some financial power is given to principal for the development of the institution.

The Principal of the institution monitors the procurement, introduction of new programs and welfare activities. The Department Heads are responsible for their departments. However, any staff member can give suggestions and idea for improvement.

The head of the non-teaching staff is the Registrar of the College. Office work is conducted smoothly under his supervision. Office Superintendent and the clerks are connected with one another by hierarchy. The Principal, HODs and staff members are involved to defining the policies and procedures, making guidelines and rules/regulations pertaining to admission, placement, discipline, grievance, counseling, training & development, and library services etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution is working for and serving to the society from last 50 years. It has taken several initiatives to meet the needs of the society especially the farmers and their wards. The College makes

the guidance of the teachers of the College available to the stakeholders and society for its betterment and sustainable development. It's through NSS unit that the College has been taking efforts to develop adopted villages by arranging special Camping and different awareness programs.

The College participates in almost all indoor and outdoor events like chess, Kabbadi, Kho-Kho, Athletics, Badminton, Volley-ball etc. We have a large play ground to cater the needs of outdoor games but we had no indoor stadium. The Institution received UGC grants for indoor stadium and Swimming pool. Now the college provides these facilities to the students of our College. It seems that the College will have bright future in these athletics events.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The academic head of the College is the Principal of the College. The Heads of the department at one hand and the College registrar along with Office superintendent on the other hand work in collaboration.

Appointment and service rules are followed as per the guidelines of the University and state government. The institute has to follow the guidelines in respect with the service and recruitment of the staff.

Strategic/ perspective/development plan:

The institute has prepared a strategic plan to fulfill the requirement like infrastructure, academic development, extra curriculum activities, sports, cultural and academic development of the institute. These targets have been set with extensive consultation with all stakeholders, staff, faculty, alumni, management and the industry.

Perspective plan of the institute are

2. Registering the MOU's with different organizations and neighboring colleges.

3. Approving the funds from government agencies through research projects.

4. Upgradation of MOU's with industries & other organizations,

5. Starting of Post Graduate programs in various disciplines of basic sciences.

6. Starting Vermicompost Plant and waste and garbage management system

7. Development of alumni cell to increase placement ratio of college.

8. Arrangement of industrial visits for the students to enhancement interaction with latest technology.

9. Trying to use best practices for the energy saving.

File Description	Documents
Paste link for additional information	<a href="https://ddsp.ac.in/CDC.aspx">https://ddsp.ac.in/CDC.aspx</a>
Link to Organogram of the institution webpage	<a href="https://ddsp.ac.in/OrganizationalStructure.aspx">https://ddsp.ac.in/OrganizationalStructure.aspx</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination** **A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	<b>No File Uploaded</b>
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute takes care of the teaching and non-teaching staff by implementing policies which help directly or indirectly to the teaching and non-teaching staff.

Welfare schemes available to the teaching and non-teaching staff are:

- The management whole-heartedly supports various welfare measures taken up by the College such as Credit Co-operative Society, and offering advances to the teachers on contract basis.
- The facility of auto deduction of life insurance premiums and other installments at source of income is provided to the staff members so as to enable them to easily manage their financial transactions.
- The institute organizes blood donation camp usually on the occasion of the birthday of the College president. It helps the teaching and non teaching staff to have a list of blood-donors in case of requirement of blood.
- On the recommendation of Principal, Loan facility is made available to teaching and non-teaching staff from Jalgaon Cooperative Society Ltd.
- Staff Academy is established wherein the staff delivers lecture and keeps herself/himself up to date.

As per the rules of compensation of the government of Maharashtra, the institute implements it in case of the death of the non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

### 6.3.3 - Number of professional development /administrative training programs organized by the

**institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

**6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff**

In the end of every academic year CR forms are filled by the teaching staff and are submitted to the office. The forms are then assessed by the principal of the College. All sorts of question are there in the forms the faculties fill the replies as per their contribution in educational and extra-curricular activities. Moreover, Every teacher has to complete his/her API in order to get promoted. Their promotion is based on purely their academic and research achievement. The faculties obtain their research and academic scores by fulfilling the requirements.

In addition to this the students fill feedback forms every year. The feedback forms consists information about teachers, syllabi, institute and facilities. The performance of the teachers is evaluated formally in this way by collecting the feedbacks from students.

The non-teaching staff has been rewarded for their contribution in the smooth functioning of their office. Their feedback is collected informally by the principal, and vice-principal of the College. The non-teaching staff is again assessed through their cooperation and punctuality to the students and other visitors in the office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute conducts internal and external audits regularly. The internal audit is done on regular basis in the college. The senior clerks and the persons appointed to look into the matters related to finance maintain the records and keep them ready for external audits. The faculties have to submit their bills and required receipts in order to audit internally the amount given to them as a part of department expenditure.

**External Audit:** Various government departments usually verify the funds received and disbursed by the College. Shri. P.M. Shah, Chartered Accountant is the external auditor of the institution.

Government department of Higher education Maharashtra through Joint director of Higher Education, Jalgaon region assess the salary and non-salary expenditure and fix the grants of the College by verifying the records of expenditure incurred.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resources are useful for any Institution to develop and promote the academic atmosphere in the campus. The College gets the financial assistance from the Government in the form of salary grants for aided courses. Apart from this, the College also gets the UGC grants under various schemes. The salary grants is spent on the staff members as per the norms of the Government and every year the auditt has been done by the Director and the Joint Director of Higher Education Office.

Apart from the salary grants the non-salary grants given by the Government at a stipulated rate is utilized according to the ceiling mentioned for each and every item and the audit is also done by the Government.

If UGC offers grants after submitting the proposal, the grant is



utilized by adhering to the conditions laid down by UGC.

The audited statements of Income and Expenditure are prepared by the auditors which is necessary as per the guidelines of the UGC in the form of Utilization Certificate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The Internal Quality Assurance Cell of the college contributes significantly for institutionalizing the quality aspect in curricular and co-curricular aspects. The academic planning for every year is prepared with consultation of head of the institution and heads of the departments. Academic committees are framed and responsibilities are explained to each. The teaching strategies are decided by calling teaching plans of each subject. The co-curricular activities to be plan in the academic year are invited from the concerned departments and clubs which are incorporated in the academic calendar of the year. The academic calendar is followed throughout the year except some minor changes. Syllabus completion status is verified in midterm by collected reports from the heads of departments. Every academic activity in the college is planned as per the quality norms framed by the IQAC.

The IQAC also collects feedbacks from the stakeholders including students, teachers, parents and alumni. These feedbacks are analysed and suggests the head of the institution to take appropriate measures. The regular meetings of IQAC are held and all the curricular, co-curricular and extracurricular issues are discussed thoroughly. The appropriate action is taken on the decisions of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is conceived as a mechanism to build and ensure a quality culture at the Institutional level. The College has the Internal Quality Assurance System with appropriate structure and processes, and with enough flexibility to meet diverse needs of the stakeholders has been setup. The IQAC facilitating the creation of learner centric environment by following the feedback responses from the students, parents and the other stakeholders. Initially, the IQAC follows the Academic Calendar provided by the University to plan yearly teaching - learning process. The departmental meetings headed by the HODs wherein distribution of the syllabus, accordingly, is maintained amongst the staff members. This plan / event is also shared with the students. Periodically, preparation of action plans of teaching - learning is completed as well as monitored by the peer team of the College. The teaching - learning outcomes are evaluated by conducting internal examinations, university practical and theory examinations. The performance of the students is discussed in the meeting and motivation is provided to the teachers whose subjects have received low level of outcomes, in respects of marks obtained in the examinations.

The students record their responses about their syllabus of various courses in feedback. The students' responses are evaluated carefully by the IQAC and findings are communicated to the Principal and the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**B. Any 3 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 - Institutional Values and Social Responsibilities

#### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

It includes the college infrastructure for student's safety like Safety Walls of the college premises for avoiding interference outsider boys. Second one is CCTV Cameras in our college premises we install CCTV cameras for safety of students. It helps to avoid any bad incidents in our premises. Girl's students and their parents also feel safe in college environment. Third one Karate Training we give karate training for fresher girl students every year.

Sexual Harassment committee is working continuously in our college. It helps student to keep protect from any kind of sexual harassment. It provide stress free environment to student and it's helpful to students concentrate on their goals and Career.

We also take individual counselling sessions for students and faculty of the college. It helps students keep away from any mental stress and family problems. Number of students are taking benefits of this counselling sessions and go forward to achieve their life goals. Students learn how to enjoy the joy of life. They also solved not sharing own's problem mentality specifically for girls students they hesitated to share problems with friends and family.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

The institution follows green practices for the management of waste material. The solid waste material obtained by the vegetation is used for decomposing process. The manure is prepared and used in the botanical garden of the college. Vermicomposting is a faster method for reducing organic waste than traditional composting. A vermicomposting plant is established in the college. It is also part of practical syllabus of the students. The compost obtained from this unit is used in botanical garden developed by the college.

Compost is decomposed organic material. Compost is made with material such as leaves, shredded twigs, scraps from plants. Compositing unit is developed along the botanical garden which provides compost to the garden. Most of the waste collected is biodegradable and non biodegradable waste material is burn in pits. All the non hazardous liquid waste from basin is collected into drainage tank through the systematic drainage pipe which maintains pH Values. We are also collect hazardous liquids in Bottle. The electronic waste consisting discarded PC, monitors, printers, spare

parts etc. is also managed systematically. A formal contract is made with Spaark computers, Jalgaon. This firm collects all such type of electronic waste and process it using green practices.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** **A. Any 4 or all of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** **A. Any 4 or All of the above**

- 1.Restricted entry of automobiles
- 2.Use of bicycles/ Battery-powered vehicles
- 3.Pedestrian-friendly pathways
- 4.Ban on use of plastic
- 5.Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

## 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit**  
**3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e.,**

tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college to promote harmony towards each other. Commemorative days like Women's Day, Yoga Day also promote tolerance and harmony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

We believe in unity in diversity that's why our students respect the different religion, language and culture. We greet and wish each other at different festivals and invite them to have a feast to get introduced with one's culture to have amicable relations and to maintain the religious, social and communal harmony. The birth and death anniversaries of different social reformers, national icons, inspiring personalities are celebrated in the campus and all the students are included in this activity. The Hindi day and Marathi day are also celebrated by arranging different linguistic activities in which maximum students take part.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitized about the constitutional obligations: values, rights, duties and responsibilities of citizens.

Constitution day: Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.



The college has also conducted special lectures on Move towards constitution where subject experts enlightened the students about importance of the Indian constitution and how we must work in the direction of saving our constitution. The college invited eminent and studied speaker who narrated the fundamental rights, Duties, Values and as responsibilities of citizens as mentioned in Constitution of India. He appealed to the staff and students to remember the struggle of freedom and respect the National Flag and National Anthem. The special lectures also focus on enlightening the students about their rights and duties being the responsible citizens of the country. Singing of national anthem in the campus every day so as to bring a feeling of patriotism among all is practiced. The students also being the responsible citizens take many community services and provide services to mankind and society.

Our students from BA study constitution of India as a part of Political Science subject which sensitizes the students about constitutional obligations. Every year Republic Day, Independence Day and Maharashtra Day are celebrated by organizing activities highlighting the importance of Indian freedom struggle and Indian Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff** **B. Any 3 of the above**

**4. Annual awareness programmes on Code of Conduct are organized**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. The faculty, staff and students of the institution all come together under one umbrella to celebrate these occasions and spread the message of unity, peace, love and happiness throughout.

The institution celebrates Republic Day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world.

Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India.

The Maharashtra day is also celebrated on 1st May of every year. Gandhi Jayanti is celebrated every year on 2nd October. Martyr's Day is observed to salute the Father of the Nation and the other martyr soldiers on 31st October every year. Sadbhavana Diwas celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel. Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 01: "Blood Donation and Assistance Programme"

The hinterland of our institution is rural in nature. Therefore, the students of the institution are educated about importance of blood donation and they are encouraged to do so. The blood group detection camp and blood donation camps are arranged with the help of experts and government approved blood banks. The information of donors such as name, blood group, address, contact number etc. is maintained and displayed on the website of the institution. The needy people contact to the Blood donation cell or they get donors information directly from the website.

About 350 students' blood groups are detected every year.

### 02 : "Water Literacy through Arrest Water Percolate Water"

Small bunds are build with the help of soil and stone to arrest the flowing water. Small reservoirs are created which are being full of water during the rainy season. The roof water is also chanalised and drained in these reserviours which is also known as rainwater harvesting. The water level of this well has increased due to recharge of groundwater. It has also resulted in the growth of tree plants planted on the open land of the campus.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

More students of tribal as well socio-economically backward community are enrolled in the college. More than fifty percent students are belonged to economically backward community. Among enrolled students, the ratio of girl students is around 60:40. The enrolled students are from the rural hinterland and social diversity. The college is committed to the vision from the beginning

of the college. The Philanthropists have been continuously working hard in the welfare of the society. Besides being rural background students, they achieved great success in the examination and secured top most positions in the University. Many students have secured first class, distinction and top position in the University result. Many sport students have achieved different positions in various games at University level. Students of the college are famous in wrestling and Kabaddi games in the University jurisdiction. Many students have represented in the University team in the inter University competition.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

While making revision and up gradation of the syllabi at the University level, the college has a mechanism for effective, documented curriculum delivery. At the commencement of each academic year, every faculty member provides teaching plan for every course, along with individual time plans for students reading lists for each course which are displayed in the classrooms. These teaching and time plans are adhered to, so that the students can gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. These teaching and time plans are also preserved each year as documentation. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations and audio-visual support are all available to make the delivery of the curriculum interesting for students to make them enable. Tutorials are held with mentoring and participative learning encouraged. Internal assessment is done transparently with examined scripts shown to students. Interpersonal skills are enhanced through personal attention towards students.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As our college is an affiliated college, we follow the academic calendar designed by the university. And IQAC coordinator get prepared college academic calendar accordingly. That academic calendar includes schedule of IQAC meetings, National events/Days celebration, internal examinations, university examination, Teaching days, admission process, and vacations etc. After finalization of academic calendar, it gets displayed on college website, distributes to each department, and communicated to students. The IQAC advised to college strictly to adheres

academic calendar for admission process, teaching plan, internal examination, university examination, national events days' celebration, vacations etc. The college term examination committee strictly adheres the academic calendar while preparing college internal examination time table. The internal examination time table gets prepared by term examination committee, academic planning, time table and monitoring committee convener with all heads of departments. Due to covid-19 pandemic situation the internal examination time table is communicated to students via WhatsApp group of students in advance. And college conducts unit test, class test, assignment submission, seminar, and project on online platform periodically as per college academic calendar. Each department has submitted internal marks to university via online portal and one copy submitted to term examination committee. The college term examination committee effectively implemented continuous monitors and evaluation process.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://ddsp.ac.in/Downloads.aspx">https://ddsp.ac.in/Downloads.aspx</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**B. Any 3 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## **1.2 - Academic Flexibility**

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective**

**course system has been implemented**

### **1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

**11**

File Description	Documents
Any additional information	<a href="#">View File</a>
Minutes of relevant Academic Council/ BOS meetings	<a href="#">View File</a>
Institutional data in prescribed format (Data Template)	<a href="#">View File</a>

### **1.2.2 - Number of Add on /Certificate programs offered during the year**

**1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)**

**05**

File Description	Documents
Any additional information	<a href="#">View File</a>
Brochure or any other document relating to Add on /Certificate programs	<a href="#">View File</a>
List of Add on /Certificate programs (Data Template )	<a href="#">View File</a>

### **1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year**

**55**

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of the students enrolled in Subjects related to certificate/Add-on programs	<a href="#">View File</a>

### **1.3 - Curriculum Enrichment**

**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

**The College has been working for the holistic development of the**

students. The various programmes such as a part of our curriculum are arranged related to gender equality, sustainability, human values, professional ethics and environmental awareness. Students in various curricular and Co-curricular activities. Issues related with environment and environmental sustainability is manifestly integrated into university curricula. The compulsory paper of environmental studies is taught to B.A., B. Com & B.Sc. students, and awareness regarding environment. Some courses of university offers & integrates issues related to either gender, or environment, or human values or professional ethics. The subjects such as Political science, Psychology, instill gender equality, sustainability, human values, professional ethics among students. The College celebrates various Days and along with birth and death anniversary of National Heroes. These celebrations nurture the moral, ethical and social values in the students. The college has Women Empowerment (Yuvati Sabha) & Anti Ragging Committee and Grievance Redressal Cell to provide counseling to students & promote gender equity among students. There is an extensive ongoing tree plantation program by NSS, Department of Botany and Environmental Committee. The college celebrates the Environment Day and Ozone Day. The college instilled equality among students through Equal Opportunity Cell.

File Description	Documents
Any additional information	<a href="#">View File</a>
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

04

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	<a href="#">View File</a>
MoU's with relevant organizations for these courses, if any	<a href="#">View File</a>
Institutional Data in Prescribed Format	<a href="#">View File</a>

### 1.3.3 - Number of students undertaking project work/field work/ internships

545

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

### 1.4 - Feedback System

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni**

**A. All of the above**

File Description	Documents
URL for stakeholder feedback report	<a href="http://ddspc.ac.in/feedback">http://ddspc.ac.in/feedback</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>



**1.4.2 - Feedback process of the Institution may be classified as follows**

**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
URL for feedback report	<a href="http://ddsp.ac.in/feedback">http://ddsp.ac.in/feedback</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

**1368**

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

**936**

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

**2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners**

**The learning levels of the students are monitored throughout the academic year.**

Counselling of students is done at the time of admission. For this the College sets up special counselling help desks during admission periods. A welcome function is arranged in the concerned faculties. There are interaction sessions of new comers with the faculty members and senior students to understand their exceptional abilities, general knowledge, interest, hobbies and hidden qualities among the students.

The slow learners and advanced learners are also identified on the basis of the students' performance in previous qualifying examination and classroom teaching learning process.

The institution conduct so many activities for the welfare of the slow learners like mentor: mentee scheme, remedial classes, more book lending, extra library hours, question banks and resource material.

The advanced learners are motivated to participate in research activities like AVISHKAR, seminar, workshop, conferences and surveys. The advance learners are felicitated with certificates and cash prizes during the annual prize distribution function. Apart this, their names have been published on the college website, merit board, annual magazine "CHANDAN". College committees working in various fields - drama, debating, discussion, etc. organize a vast number of activities each year.

These activities help the college to identify students with

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1368	38

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The college have made sustained efforts to make the teaching learning process more students centric. Different techniques used by the teachers for the experiential learning are laboratory experiments, field trips, group discussions, presentations, internships and small projects, conducting survey and competitions.

Language departments arrange films shows and programs to support the study of social issues. The department of commerce send their students to companies, small industries and to C.A. firms for gaining the experience of corporate life. Departmental activities in the form of Home and class room assignments, poster presentations, quiz competitions are frequently organized. Vocational degree is offered in addition to normal academic programmers.

Special efforts are taken to nurture the habit of adopting the scientific process of identification of problem, collection of data, collation and analysis of data, evolving multiple solutions to the problem, pilot testing and finalization of solution etc.

Students are encouraged to participate in 'Avishkar' (innovations) competition organized at university level. In this competition students identify a scientific, Social, Environment or Language related problem and explain the aim, procedure and conclusion. Small projects are also given to the student.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The ICT supported classroom has been developed to make the teaching innovative and creative. The mobile surfing is permitted in the campus with wifi support. The teachers are actively using the ICT materials in classrooms.

The electronic resource material like e-books, e-journals and e-

contents are available in the premise. The institution has subscribed the UGC INFLIBNET services and user ID is provided to the students and teachers to access the e services from anywhere.

Some teachers have developed their own ICT based teaching material. The faculty is able to teach through ICT material. The students and teachers has been motivated to participate in online learning programmes like NMU, Jalgaon's Spoken Tutorial, Swayam Programme (<https://swayam.gov.in/about>,) and MOOC course. The teachers are also motivated to develop e-content and resource materials mode.

The students are motivated to purchase android mobile. The mobile surfing is permissible in the classrooms during discussions, debates and off hours to make teaching-learning process more interesting. The Students are attached with teachers on face book, messenger, whatsapp and hike and they always share their knowledge, experience and ideas with each other. Apart this. The mentor: mentee programme is able in handling the stress and personal problems of the students.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

37

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	<a href="#">View File</a>
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

38

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

##### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

14

File Description	Documents
Any additional information	<a href="#">View File</a>
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

#### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

##### 2.4.3.1 - Total experience of full-time teachers

308

File Description	Documents
Any additional information	<a href="#">View File</a>
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

#### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The university has adopted 60+40 pattern for examination. 60 marks written/practical examination is held by the university while 40 marks for continuous internal examination which is done by the institutions. The institution needs to follow the continuous internal evaluation system as prescribed by the affiliating university. The indicator wise distribution of 40 marks is follows:

Student Attendance & Behavioral Aspects : 10 Marks

Internal Test I : 10 Marks

Internal Test II : 20 Marks

The college has constituted an Internal Evaluation Committee comprising senior teachers for proper administration of the scheduled program of the internal evaluation assessment. As per the university circular a time bound program is chalked out to conduct the two tests and GD/Seminar/Home assignments for every semester. The detailed programme of internal tests is published two week before for the students. If any students scoring very less marks in the internal evaluation, and if he requests in written for re-test for him, then he/she is permitted for re-test. Students participating in various extra-curricular activities like NCC, NSS, Sports, etc are provided with a chance to take up the internal tests at a convenient time. The same is also applicable to students absent on medical ground.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is an 'Internal Evaluation Committee' responsible for taking decisions regarding the internal evaluation process. It also deals with the grievances of students related to the internal evaluation.

The students having any grievance about internal test, then the

evaluated answer papers are shown to them. The absent students for internal tests, internal practical tests or oral examinations due to some unavoidable reasons, then such students given an opportunity to take up the exam on 'out of turn' basis. If any student feels or realizes that they have been downgraded in internal assessment by mistake or intentionally, then they may register his/her request to student grievance committee if he/she desires.

The grievances related to the corrections in hall the tickets of examinations are admitted in written and the same are forwarded to the university. The grievances after the declaration of results are also admitted in the prescribed forms along with stipulated fees as per university rules. Such applications are forwarded to the university in time.

Apart from this, on the produce of written permission and certificates, Divyang and accident victims are made avail the facility of the scribe or extra 30 minutes to complete the paper during internal and external exams.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The curricula of the courses is designed by the NMU Jalgaon. The curriculum defines aims and objectives and learning outcomes of some courses. The remaining course outcomes are defined by the concerned subject teacher. In the beginning lectures, subject teachers communicate and explain the learning outcome to the students. The learning outcomes may vary from course to course but in general, they are to impart the sound theoretical knowledge of the subject and application of the knowledge in actual situation. It develops the ability to do effective own work, curiosity learning and apply science skills. Beyond the formal education, students acquire professional skills and their application through an ability to develop technical and practical knowledge.



At the college level the college ensure effective teaching learning through model technologies and curriculum activity to ensure desired learning outcomes and to inculcate the values and moral among students required good citizenship. It also gives the communication skills such as reading, speaking, listening including visual and audio skills. It also inculcates the problem solving ability, critical thinking and analytical attributes among the students.

The outcomes are uploaded on the Institutional Website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://ddsp.ac.in/DepartmentProfile.aspx?DepartmentId=1">https://ddsp.ac.in/DepartmentProfile.aspx?DepartmentId=1</a>
Upload COs for all Programmes (exemplars from Glossary)	<a href="#">View File</a>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

?The Head of each department holds meetings of the faculty members to discuss result analysis and students feedback.  
 ?College authorities discuss result analysis and student feedback with the HOD. ?Parent teacher meetings are also organized to discuss the performance of the students and remedial measures to be taken, if any. ?Under the Teacher Guardian scheme, the teachers, assigned with the specific group of students discuss the results and the remedies for improvements. ?During such meetings it is verified that the barriers in learning outcome are resolved Remedial coaching facilities for the improvement in the performance of the students. ?College authorities organize meetings with Student Council to discuss the issues regarding sports, cultural activities, soft skill programmes etc ?Term end meetings are also conducted to discuss the performance of the students and staff ?Accordingly necessary steps are taken for the benefit of students. ?IQAC monitors learning outcomes. ?The college has placement cell, which organises campus interviews for the students. Many students have been placed through such campus interviews. ?The opinion of the industry is considered for evaluation of outcome-attainment. ?Field work/Industrial visits, educational visits are arranged to develop social, cultural and historical and environmental awareness, research aptitude in the students.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional information	Nil

### 2.6.3 - Pass percentage of Students during the year

#### 2.6.3.1 - Total number of final year students who passed the university examination during the year

293

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Paste link for the annual report	Nil

### 2.7 - Student Satisfaction Survey

#### 2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://ddsp.ac.in/feedback>

### RESEARCH, INNOVATIONS AND EXTENSION

#### 3.1 - Resource Mobilization for Research

##### 3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

##### 3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

4.63

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	<a href="#">View File</a>
List of endowments / projects with details of grants(Data Template)	<a href="#">View File</a>

### 3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

#### 3.1.2.1 - Number of teachers recognized as research guides

10

File Description	Documents
Any additional information	<a href="#">View File</a>
Institutional data in prescribed format	<a href="#">View File</a>

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

04

File Description	Documents
List of research projects and funding details (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Supporting document from Funding Agency	<a href="#">View File</a>
Paste link to funding agency website	<a href="https://nmu.ac.in/en-us/Useful-Links/Circulars">https://nmu.ac.in/en-us/Useful-Links/Circulars</a>

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

College has developed an enriching ecosystem that nurtures

creativity and innovation.

- The institution has an active and functional Internal Quality Assurance Cell and College Development Committee comprising the representatives of all stakeholders. Both hold regular meetings to plan and review various programs and activities essential to develop a conducive eco-system for teaching learning process.
- To nurture budding entrepreneurs the SSD has been established to run the UGC funded B.Voc. Degree programs in Geo Informatics and Software Development.
- With an objective to provide advanced computational facility to the students, an independent computer laboratory with 12 computers has been developed. High-speed internet connection has enriched the laboratory
- Teachers as well as students are encouraged to undertake research activities like research papers, research projects etc. by providing conducive environment. The college also provide financial support to such activities.
- 10 faculty members are approved as Ph.D. guide by the affiliating university and at present 10 students are pursuing Ph.D. under their able guidance.
- College has signed MoUs with social as well as government organizations. These MoUs have been done with Sanjeevani De-addiction Centre Erandol, District Industries Centre Jalgaon, Nishat Laboratory Erandol etc. Every year Sanjeevani De-addiction center provides in-depth guidance and counselling on de-addiction to our students. These students penetrate this message into the society and take away many addicts from addiction.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://ddsp.ac.in/Facilities.aspx">https://ddsp.ac.in/Facilities.aspx</a>

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

04

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
List of workshops/seminars during last 5 years (Data Template)	<a href="#">View File</a>

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

01

File Description	Documents
URL to the research page on HEI website	<a href="https://ddsp.ac.in/ResearchGuides.aspx">https://ddsp.ac.in/ResearchGuides.aspx</a>
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

23

File Description	Documents
Any additional information	<a href="#">View File</a>
List of research papers by title, author, department, name and year of publication (Data Template)	<a href="#">View File</a>

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	<a href="#">View File</a>

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Our College facilitates an environment conducive for the holistic development of students. Various extension activities are undertaken by the College not only with a sense of communal responsibility or benefit of the society, but also effectively sensitize the students towards important social issues.

**Environmental Issues :** The NSS and NCC departments have organized tree plantation and cycle rallies for a clean and green environment. Awareness is also made with the help of cleanliness drives, Rangoli, Drawing, posters etc.

**Health Awareness :** Various extension activities are undertaken for awareness about health and hygiene among the citizens. It includes Polio immunization, Organ donation, Corona awareness, AIDS awareness etc.

**Swachha Bharat :** The NSS unit has organized a cleanliness drive in the campus, public areas and in adopted village. Plastic free campaign was also arranged.

**Gender Issues :** Yuvati Sabha deals with issues related to gender sensitization, arranging programs for women like self-defense workshop, blood group and hemoglobin detection, celebrating women's day etc. A lecture was arranged to guide the girl students and women about the increase in the level of hemoglobin. The supplements to increase hemoglobin were also distributed to them.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

05

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

21

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in

**collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year**

1710

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

**3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year**

**3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year**

01

File Description	Documents
e-copies of related Document	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of Collaborative activities with institutions/industries for research, Faculty	<a href="#">View File</a>

**3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year**

**3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year**

05

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	<a href="#">View File</a>

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

In order to achieve its ambition of being a education provider among the rural population and deprived class, Institute committed to significant enhancement of its facilities for teaching- learning.

The DDSP College Erandol has approximately 3505.27sq.mtr built up space with a very good infrastructure that is housed in a modern buildings Main building and commerce building for the benefit of the students.

The college campus is spacious with well ventilated 24 classrooms, depending on strength of students, the classroom has seating capacity ranges from 60 to 140, Every classroom has two or more windows which provide good ventilation and light, depending on size of classroom.

The college campus has 12 laboratories well equipped laboratories, for subject like Chemistry - 03, Physics - 02, Botany-01, Zoology -01, Geography -01, Computer -02, Commerce - 01, Library computer 01, all the laboratories enabled with LCD and Projectors, computers in it.

Institute has 04 Computer Labs for the practical and use for students and teachers, Institute continuous strive to increase its computer and advanced technological tool to strengthen their technicality of student, Campus has free Jio Wi-Fi connection for student and teacher, they can use 35 MB data per day to download books , search academic related information to enhance their knowledge.



File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The institute is continuously increasing its physical and cultural facilities as which gives platform to student's development of their interest and hobby which can lead to broaden their knowledge and horizon and maintain their physical, mental fitness. The College also conducts regular and specific cleanliness drives and activities like fumigation and keeping entire college clean is done precisely and regularly.

The college has Well-equipped Gymnasiums.

The Department of Sports since inception has a collective user rate of: 5 %.

The department has the following facilities :-

1. Basketball court (Area = 727.95 sq.m)
2. Volleyball ground (Area = 264 sq.m).
3. Cricket Ground- 400 meters
4. Foot ball Ground - 400 meters
5. Gymnasium (Area = 104.88 sq.m)
6. Swimming Pool (Area = 1127.865 sq.m)

Outdoor Games started from Year 1999.

Institute has its own swimming pool of international standard with all facilities like shower and changing room, periodically which is clean by inside cleaner or using outside agencies, All equipments are regularly maintained and periodically changed, College Students and staff are provided special concession in fees for using swimming pool, people using this facility on daily basis, which is also measure interaction for swimming lovers some

are coming from other tahesil like Dharangaon, Bhagaon, Parola.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

24

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

201728

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Upload audited utilization statements	<a href="#">View File</a>
Upload Details of budget allocation, excluding salary during the year (Data Template)	<a href="#">View File</a>

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The process of the library automation started in the year 2011

with Library Manager Software and shifted to Master Software (LIBMAN) in the year 2016. The library is partially automated under the Integrated Library Management Software Master Software (LIBMAN- Core Version 3.1.2. Discover). The software is having functional modules for Technical Processing, Acquisition, Circulation, Serials Management, Web OPAC, Reports.

1. The Technical processing module does the primary cataloguing of books and search of a books.

2. Circulation module handles issue, return, renew, reservation of books

3. Serials management module maintains the record of print journals

4. The OPAC (Online Public Access Catalogue) link is provided to the faculty and students over the institutional website.

5. The software generates various reports such as Accession register, Circulations, visitor's track, Patron registration etc.

Data Requirement for last Five years

- Name of ILMS Software: Master Soft
- Nature of Autorotation: Partially
- Version Year of Automation

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**B. Any 3 of the above**

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	<a href="#">View File</a>

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.308

File Description	Documents
Any additional information	<a href="#">View File</a>
Audited statements of accounts	<a href="#">View File</a>
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	<a href="#">View File</a>

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

08

File Description	Documents
Any additional information	<a href="#">View File</a>
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

DDSP College Erandol strongly believe that regular update of IT facilitates improve their efficiency and span of life of it, so college has established procedure for updating of it, as lab technician periodically checking the requirements update it likewise, If couldn't do by himself Institute hire a private

technician from outside agency to update if it is necessary.

Institute in cycle of four months update configuration, update operating system of all computers laptop and related software.

There are 73 computers spread throughout the Campus.

The college has following licensed software:

01 computer with upgradable Windows XP operating systems 01 licenses of MS office 2003 Open Source Software Turboc, Textpad (Evaluation Copy), Free Jdk 7.0 kit, XAMPP Server. Free softwares are used for teaching learning purposes in various departments like QGIS in Geography department, Geo Gebra and Wolfram alpha in Mathematics department and Physics department, Bioinformatics tools in Zoology department, Argus Lab, Chem Sketch and QBASIC in Chemistry department.

The college has the following hardware related facilities:

The college server room is equipped with 01 high end servers which is utilized by the entire college. There are four computer laboratories equipped with desktops having the latest configuration systems as per requirements of the course curriculum

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

73

File Description	Documents
Upload any additional information	<a href="#">View File</a>
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	<a href="#">View File</a>
Details of available bandwidth of internet connection in the Institution	<a href="#">View File</a>

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

963408

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	<a href="#">View File</a>
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	<a href="#">View File</a>

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Institute has been established the procedure of Maintenance and utilization of physical facilities, from the past experience and under guidance of the heads of the institution.

Facilities for teaching and learning like ICT, Smart class room has been allotted to All Department, they are regularly utilizing it and responsible for maintenance regarding it, These facilities are regularly maintain, All these facilities are extensively utilized while teaching and learning. The class rooms are clean and maintain by supporting staff or cleaning person either from college or which will be hire from local agency, College Principal and heads of department inspecting classrooms, as per their observation and demand of that the class teachers of respective classroom and students, the maintenance has been carried out. Inspection falls into routine inspection, periodic inspection or unscheduled inspection, which also includes

detailed surveys and monitoring of facilities.

All laboratories are maintaining logbook for used of equipment and instrument during practical.

All the departments have to give their requirement of purchase of laboratories consumable and non-consumable items, books and Journals of their respective subjects, to purchase committee. Stock register maintain by the laboratory staff.

Institution is under CCTV Surveillance, maintenance of it done periodically, for any emergency replacement or repair is done.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

609

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

**5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year**

**5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the**

**institution / non- government agencies during the year**

53

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<a href="#">View File</a>

**5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills**

**B. 3 of the above**

File Description	Documents
Link to Institutional website	<b>Nil</b>
Any additional information	<a href="#">View File</a>
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

260

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

260

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>



**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

**A. All of the above**

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## **5.2 - Student Progression**

### **5.2.1 - Number of placement of outgoing students during the year**

#### **5.2.1.1 - Number of outgoing students placed during the year**

**05**

File Description	Documents
Self-attested list of students placed	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Details of student placement during the year (Data Template)	<a href="#">View File</a>

### **5.2.2 - Number of students progressing to higher education during the year**

#### **5.2.2.1 - Number of outgoing student progression to higher education**

**31**

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

01

File Description	Documents
Upload supporting data for the same	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	<a href="#">View File</a>

### 5.3 - Student Participation and Activities

#### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

##### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

College conducts the Student Council election for every year after receiving directions from KBC North Maharashtra University, Jalgaon. The Class representatives are selected on the basis of their merit in the concerned category. These selected class representatives elect one of them as the University Representative. A total of 29 students are selected as class representatives on merit basis to help coordinate the smooth functioning of the college. The election process is carried out by under the supervision election officer. Each class representative holds the duties and responsibilities that are expected from the students pertaining to: i) Discipline and cleanliness within the college campus

ii) Optimal usage of the library facilities

iii) Canteen facilities

iv) Visiting the college website for updates

v) Mandatory visit of at least once a year by students to the college counsellor

vi) Mechanism to register complaints

vii) Students' participation in various activities such as quiz, debate, sports, cultural events, etc.

\*\* This year KBC North Maharashtra University did not instruct to conduct the student's elections.

File Description	Documents
Paste link for additional information	<b>Nil</b>
Upload any additional information	<a href="#">View File</a>

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

**04**

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

**DDSP College Erandol, Alumni Association has been proceeding for registration. The aims and objectives of the Association being:**

- 1. To upgrade and improve the facilities of the college.**
- 2. To promote the welfare of the college students and the College as a whole.**
- 3. To support the endeavours of the College in achieving its goal.**
- 4. To encourage the alumni embers, faculty and students to foster a lifelong relationship with the College.**

The Association holds its Committee meeting whenever needs arise and the Annual General meeting once a year. Since its inception, the Association contributes significantly to the development of the Institution through financial and nonfinancial means. The Association contributes annually for the development. Apart from boosting the morale of the students the enrolled students often play important role in the society. Every year college felicitates two it's Alumni during annual social gathering Under the umbrella of the Association.

File Description	Documents
Paste link for additional information	<a href="https://ddsp.ac.in/Alumni.aspx">https://ddsp.ac.in/Alumni.aspx</a>
Upload any additional information	<a href="#">View File</a>

**5.4.2 - Alumni contribution during the year (INR in Lakhs)**

**E. <1Lakhs**

File Description	Documents
Upload any additional information	<a href="#">View File</a>

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

#### VISION

" To create competent citizens for the nation in all respects."

#### MISSION

"To spread higher education among rural population and deprived classes."

#### GOAL

The goal of the institute is to intensively administer academic programs for rural and tribal population; to enhance their decision making and problem solving skills.

The institute is committed to impart quality education in rural

area in order to empower the youth and women along with deprived classes in this place. We continuously upgradates lab equipments, and books. Special efforts are being taken to develop communication skills and research ability of students.

We are trying to upgrade education system like: giving fee concession, and develop innovative teaching methods. Stakeholders such as parents, students, Alumni, Industries, etc are involved in the process of formulation of vision and mission.

For fulfilment of mission vision and goals are-

- We undertake programmes and projects for excellence in teaching, research and Administration.
- The institute promotes the use of technology to overcome the barrier bridge between theoretical and practical knowledge.
- Promotes research based programmes and events.
- Form policy by involving stake holders and professionals for fulfillment of our vision and mission.

We provide value embedded education for all-round development of students.

File Description	Documents
Paste link for additional information	<a href="https://ddsp.ac.in/VisionAndMission.aspx">https://ddsp.ac.in/VisionAndMission.aspx</a>
Upload any additional information	<a href="#">View File</a>

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The Institute supports a trend of decentralized governance system with proper well defined inter-relationships. The management of the institute consists of college development committee (CDC), executive council, local management committee, chairman, principal, Registrar and HODs. Regular meetings of these committees are held for the effective and smooth functioning of the institute.

All the main decisions related to the institute are taken by the President, management council in consultations with the Principal the Head of departments. Principal is the academic and administrative head of the Institute and the Member of the local

management committee. Some financial power is given to principal for the development of the institution.

The Principal of the institution monitors the procurement, introduction of new programs and welfare activities. The Department Heads are responsible for their departments. However, any staff member can give suggestions and idea for improvement.

The head of the non-teaching staff is the Registrar of the College. Office work is conducted smoothly under his supervision. Office Superintendent and the clerks are connected with one another by hierarchy. The Principal, HODs and staff members are involved to defining the policies and procedures, making guidelines and rules/regulations pertaining to admission, placement, discipline, grievance, counseling, training & development, and library services etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The Institution is working for and serving to the society from last 50 years. It has taken several initiatives to meet the needs of the society especially the farmers and their wards. The College makes

the guidance of the teachers of the College available to the stakeholders and society for its betterment and sustainable development. It's through NSS unit that the College has been taking efforts to develop adopted villages by arranging special Camping and different awareness programs.

The College participates in almost all indoor and outdoor events like chess, Kabbadi, Kho-Kho, Athletics, Badminton, Volley-ball etc. We have a large play ground to cater the needs of outdoor games but we had no indoor stadium. The Institution received UGC grants for indoor stadium and Swimming pool. Now the college provides these facilities to the students of our College. It seems that the College will have bright future in these athletics events.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The academic head of the College is the Principal of the College. The Heads of the department at one hand and the College registrar along with Office superintendent on the other hand work in collaboration.

Appointment and service rules are followed as per the guidelines of the University and state government. The institute has to follow the guidelines in respect with the service and recruitment of the staff.

Strategic/ perspective/development plan:

The institute has prepared a strategic plan to fulfill the requirement like infrastructure, academic development, extra curriculum activities, sports, cultural and academic development of the institute. These targets have been set with extensive consultation with all stakeholders, staff, faculty, alumni, management and the industry.

Perspective plan of the institute are

2. Registering the MOU's with different organizations and neighboring colleges.

3. Approving the funds from government agencies through research projects.

4. Upgradation of MOU's with industries & other organizations,

5. Starting of Post Graduate programs in various disciplines of basic sciences.

6. Starting Vermicompost Plant and waste and garbage management



system

7. Development of alumni cell to increase placement ratio of college.

8. Arrangement of industrial visits for the students to enhancement interaction with latest technology.

9. Trying to use best practices for the energy saving.

File Description	Documents
Paste link for additional information	<a href="https://ddsp.ac.in/CDC.aspx">https://ddsp.ac.in/CDC.aspx</a>
Link to Organogram of the institution webpage	<a href="https://ddsp.ac.in/OrganizationalStructure.aspx">https://ddsp.ac.in/OrganizationalStructure.aspx</a>
Upload any additional information	<a href="#">View File</a>

**6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination**

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institute takes care of the teaching and non-teaching staff by implementing policies which help directly or indirectly to the teaching and non-teaching staff.

Welfare schemes available to the teaching and non-teaching staff

are:

- The management whole-heartedly supports various welfare measures taken up by the College such as Credit Co-operative Society, and offering advances to the teachers on contract basis.
- The facility of auto deduction of life insurance premiums and other installments at source of income is provided to the staff members so as to enable them to easily manage their financial transactions.
- The institute organizes blood donation camp usually on the occasion of the birthday of the College president. It helps the teaching and non teaching staff to have a list of blood-donors in case of requirement of blood.
- On the recommendation of Principal, Loan facility is made available to teaching and non-teaching staff from Jalgaon Cooperative Society Ltd.
- Staff Academy is established wherein the staff delivers lecture and keeps herself/himself up to date.

As per the rules of compensation of the government of Maharashtra, the institute implements it in case of the death of the non-teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	<a href="#">View File</a>

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

06

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	<a href="#">View File</a>

#### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In the end of every academic year CR forms are filled by the teaching staff and are submitted to the office. The forms are then assessed by the principal of the College. All sorts of question are there in the forms the faculties fill the replies as per their contribution in educational and extra-curricular activities. Moreover, Every teacher has to complete his/her API in order to get promoted. Their promotion is based on purely their academic and research achievement. The faculties obtain their research and academic scores by fulfilling the requirements.

In addition to this the students fill feedback forms every year. The feedback forms consists information about teachers, syllabi, institute and facilities. The performance of the teachers is evaluated formally in this way by collecting the feedbacks from students.

The non-teaching staff has been rewarded for their contribution in the smooth functioning of their office. Their feedback is collected informally by the principal, and vice-principal of the College. The non-teaching staff is again assessed through their cooperation and punctuality to the students and other visitors in the office.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The Institute conducts internal and external audits regularly. The internal audit is done on regular basis in the college. The senior clerks and the persons appointed to look into the matters related to finance maintain the records and keep them ready for external audits. The faculties have to submit their bills and required receipts in order to audit internally the amount given to them as a part of department expenditure.

External Audit: Various government departments usually verify the funds received and disbursed by the College. Shri. P.M. Shah, Chartered Accountant is the external auditor of the institution. Government department of Higher education Maharashtra through Joint director of Higher Education, Jalgaon region assess the salary and non-salary expenditure and fix the grants of the College by verifying the records of expenditure incurred.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	<a href="#">View File</a>

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resources are useful for any Institution to develop and promote the academic atmosphere in the campus. The College gets the financial assistance from the Government in the form of salary grants for aided courses. Apart from this, the College also gets the UGC grants under various schemes. The salary grants is spent on the staff members as per the norms of the Government and every year the auditt has been done by the Director and the Joint Director of Higher Education Office.

Apart from the salary grants the non-salary grants given by the Government at a stipulated rate is utilized according to the ceiling mentioned for each and every item and the audit is also done by the Government.

If UGC offers grants after submitting the proposal, the grant is utilized by adhering to the conditions laid down by UGC.

The audited statements of Income and Expenditure are prepared by the auditors which is necessary as per the guidelines of the UGC in the form of Utilization Certificate.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

#### 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

**The Internal Quality Assurance Cell of the college contributes**

significantly for institutionalizing the quality aspect in curricular and co-curricular aspects. The academic planning for every year is prepared with consultation of head of the institution and heads of the departments. Academic committees are framed and responsibilities are explained to each. The teaching strategies are decided by calling teaching plans of each subject. The co-curricular activities to be plan in the academic year are invited from the concerned departments and clubs which are incorporated in the academic calendar of the year. The academic calendar is followed throughout the year except some minor changes. Syllabus completion status is verified in midterm by collected reports from the heads of departments. Every academic activity in the college is planned as per the quality norms framed by the IQAC.

The IQAC also collects feedbacks from the stakeholders including students, teachers, parents and alumni. These feedbacks are analysed and suggests the head of the institution to take appropriate measures. The regular meetings of IQAC are held and all the curricular, co-curricular and extracurricular issues are discussed thoroughly. The appropriate action is taken on the decisions of IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The IQAC is conceived as a mechanism to build and ensure a quality culture at the Institutional level. The College has the Internal Quality Assurance System with appropriate structure and processes, and with enough flexibility to meet diverse needs of the stakeholders has been setup. The IQAC facilitating the creation of learner centric environment by following the feedback responses from the students, parents and the other stakeholders. Initially, the IQAC follows the Academic Calendar provided by the University to plan yearly teaching - learning process. The departmental meetings headed by the HODs wherein distribution of the syllabus, accordingly, is maintained amongst the staff members. This plan / event is also shared with the students.

Periodically, preparation of action plans of teaching - learning is completed as well as monitored by the peer team of the College. The teaching - learning outcomes are evaluated by conducting internal examinations, university practical and theory examinations. The performance of the students is discussed in the meeting and motivation is provided to the teachers whose subjects have received low level of outcomes, in respects of marks obtained in the examinations.

The students record their responses about their syllabus of various courses in feedback. The students' responses are evaluated carefully by the IQAC and findings are communicated to the Principal and the university.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	<a href="#">View File</a>
Upload any additional information	<a href="#">View File</a>
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## INSTITUTIONAL VALUES AND BEST PRACTICES



## 7.1 - Institutional Values and Social Responsibilities

### 7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

It includes the college infrastructure for student's safety like Safety Walls of the college premises for avoiding interference outsider boys. Second one is CCTV Cameras in our college premises we install CCTV cameras for safety of students. It helps to avoid any bad incidents in our premises. Girl's students and their parents also feel safe in college environment. Third one Karate Training we give karate training for fresher girl students every year.

Sexual Harassment committee is working continuously in our college. It helps student to keep protect from any kind of sexual harassment. It provide stress free environment to student and it's helpful to students concentrate on their goals and Career.

We also take individual counselling sessions for students and faculty of the college. It helps students keep away from any mental stress and family problems. Number of students are taking benefits of this counselling sessions and go forward to achieve their life goals. Students learn how to enjoy the joy of life. They also solved not sharing own's problem mentality specifically for girls students they hesitated to share problems with friends and family.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**B. Any 3 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The institution follows green practices for the management of waste material. The solid waste material obtained by the vegetation is used for decomposing process. The manure is prepared and used in the botanical garden of the college. Vermicomposting is a faster method for reducing organic waste than traditional composting. A vermicomposting plant is established in the college. It is also part of practical syllabus of the students. The compost obtained from this unit is used in botanical garden developed by the college.

Compost is decomposed organic material. Compost is made with material such as leaves, shredded twigs, scraps from plants. Compositing unit is developed along the botanical garden which provides compost to the garden. Most of the waste collected is biodegradable and non biodegradable waste material is burn in pits. All the non hazardous liquid waste from basin is collected into drainage tank through the systematic drainage pipe which maintains pH Values. We are also collect hazardous liquids in Bottle. The electronic waste consisting discarded PC, monitors, printers, spare parts etc. is also managed systematically. A formal contract is made with Spaark computers, Jalgaon. This firm collects all such type of electronic waste and process it using green practices.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction**

A. Any 4 or all of the above

**of tanks and bunds Waste water recycling  
Maintenance of water bodies and  
distribution system in the campus**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

### 7.1.5 - Green campus initiatives include

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1.Restricted entry of automobiles**
- 2.Use of bicycles/ Battery-powered vehicles**
- 3.Pedestrian-friendly pathways**
- 4.Ban on use of plastic**
- 5.Landscaping**

**A. Any 4 or All of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	<a href="#">View File</a>
Certificates of the awards received	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**  
**5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

**B. Any 3 of the above**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	<a href="#">View File</a>
Details of the Software procured for providing the assistance	<b>No File Uploaded</b>
Any other relevant information	<b>No File Uploaded</b>

**7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).**

**Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socio economic and other diversities. Different sports and cultural activities organized inside the college to promote harmony towards each other. Commemorative days like Women's Day,**

Yoga Day also promote tolerance and harmony. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities.

We believe in unity in diversity that's why our students respect the different religion, language and culture. We greet and wish each other at different festivals and invite them to have a feast to get introduced with one's culture to have amicable relations and to maintain the religious, social and communal harmony. The birth and death anniversaries of different social reformers, national icons, inspiring personalities are celebrated in the campus and all the students are included in this activity. The Hindi day and Marathi day are also celebrated by arranging different linguistic activities in which maximum students take part.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students and employees are sensitized about the constitutional obligations: values, rights, duties and responsibilities of citizens.

**Constitution day:** Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens.

The college has also conducted special lectures on Move towards constitution where subject experts enlightened the students about importance of the Indian constitution and how we must work in the direction of saving our constitution. The college invited eminent and studied speaker who narrated the fundamental rights, Duties, Values and as responsibilities of citizens as mentioned in Constitution of India. He appealed to the staff and students to

remember the struggle of freedom and respect the National Flag and National Anthem. The special lectures also focus on enlightening the students about their rights and duties being the responsible citizens of the country. Singing of national anthem in the campus every day so as to bring a feeling of patriotism among all is practiced. The students also being the responsible citizens take many community services and provide services to mankind and society.

Our students from BA study constitution of India as a part of Political Science subject which sensitizes the students about constitutional obligations. Every year Republic Day, Independence Day and Maharashtra Day are celebrated by organizing activities highlighting the importance of Indian freedom struggle and Indian Constitution.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

**B. Any 3 of the above**

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates/ organizes national and international commemorative days, events and festivals. The faculty, staff and students of the institution all come together under one umbrella to celebrate these occasions and spread the message of unity, peace, love and happiness throughout.

The institution celebrates Republic Day on 26th January every year, commemorating the adoption of Indian constitution and spreading the message that India is the largest democratic country in the world.

Independence Day is celebrated every year on 15th of August, parades and flag hoisting is organized and is celebrated to mark freedom of India.

The Maharashtra day is also celebrated on 1st May of every year. Gandhi Jayanti is celebrated every year on 2nd October. Martyr's Day is observed to salute the Father of the Nation and the other martyr soldiers on 31st October every year. Sadbhavana Diwas celebrated on 20th August every year to commemorate the birth Anniversary of Sardar Vallabh Bhai Patel. Voters Day is celebrated on 25th January wherein the students are given awareness on their duties and rights as a loyal citizen.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

### 01: "Blood Donation and Assistance Programme"

The hinterland of our institution is rural in nature. Therefore, the students of the institution are educated about importance of blood donation and they are encouraged to do so. The blood group detection camp and blood donation camps are arranged with the help of experts and government approved blood banks. The information of donors such as name, blood group, address, contact number etc. is maintained and displayed on the website of the institution. The needy people contact to the Blood donation cell or they get donors information directly from the website.

About 350 students' blood groups are detected every year.

### 02 : "Water Literacy through Arrest Water Percolate Water"

Small bunds are build with the help of soil and stone to arrest the flowing water. Small reservoirs are created which are being full of water during the rainy season. The roof water is also chanalised and drained in these reserviours which is also known as rainwater harvesting. The water level of this well has increased due to recharge of groundwater. It has also resulted in the growth of tree plants planted on the open land of the campus.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil



### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

More students of tribal as well socio-economically backward community are enrolled in the college. More than fifty percent students are belonged to economically backward community. Among enrolled students, the ratio of girl students is around 60:40. The enrolled students are from the rural hinterland and social diversity. The college is committed to the vision from the beginning of the college. The Philanthropists have been continuously working hard in the welfare of the society. Besides being rural background students, they achieved great success in the examination and secured top most positions in the University. Many students have secured first class, distinction and top position in the University result. Many sport students have achieved different positions in various games at University level. Students of the college are famous in wrestling and Kabaddi games in the University jurisdiction. Many students have represented in the University team in the inter University competition.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.3.2 - Plan of action for the next academic year

1. To organize national seminar / conference / webinar on social science or languages.
2. To arrange workshop on syllabus restructuring or related theme.
3. To arranged workshop on intellectual property right for the students and teachers.
4. To encourage teacher to submit proposals for minor or major research projects to different funding agencies.
5. To encourage teacher to write research papers and publish in reputed and CARE listed journals.
6. To arranged more extension activities especially on gender issues and environmental awareness for the community.
7. To increase the use of green energy in the form of solar energy by increasing the capacity by 5 KW in the existing

solar unit.

8. Motivate the students to attend offline teaching-learning process after post pandemic situation and encourage them to take active participation and attendance in offline classes.
9. To increase the participation of alumni in college development and find out the revenue generation ways through them
10. Take administrator and academic audit regularly.
11. Conduct the green audit and regular audit regularly.
12. Increase number of MoU with reputed organization and institutes
13. To increase the social activities through NSS, NCC and Yuvati Sabha.
14. To apply for CSR funding from reputed companies
15. To apply a greater number of private scholarships for the economical and poor students