



## Yearly Status Report - 2018-2019

### Part A

#### Data of the Institution

1. Name of the Institution	YASHWANTRAO CHAVAN SHIKSHAN PRASARAK MANDAL'S DADASAHEB DIGAMBAR SHANKAR PATIL ARTS, COMMERCE AND SCIENCE COLLEGE, ERANDOL, DIST. JALGAON (MS)
Name of the head of the Institution	Mr. Nana Atmaram Patil
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02588244254
Mobile no.	7888274620
Registered Email	ddspcera@rediffmail.com
Alternate Email	aabddsp@gmail.com
Address	near Mhasawad Naka, Erandol
City/Town	Jalgaon
State/UT	Maharashtra

Pincode	425109																		
<b>2. Institutional Status</b>																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Semi-urban																		
Financial Status	Self financed and grant-in-aid																		
Name of the IQAC co-ordinator/Director	Dr. Arvind Amrut Badgujar																		
Phone no/Alternate Phone no.	02588244254																		
Mobile no.	9511969270																		
Registered Email	aabddsp@gmail.com																		
Alternate Email	ddspcera@rediffmail.com																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.ddspcollege.org/images/AOAR%20Reports/MHCOGN13326-YCSP%20Mandal's%20D.%20D.%20S.%20P%20Arts,%20Commerce%20and%20Science%20College,%20Erandol-Maharashtra%202017-18.pdf">http://www.ddspcollege.org/images/AOAR%20Reports/MHCOGN13326-YCSP%20Mandal's%20D.%20D.%20S.%20P%20Arts,%20Commerce%20and%20Science%20College,%20Erandol-Maharashtra%202017-18.pdf</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.ddspcollege.org/index.php?option=com_content&amp;view=article&amp;id=200&amp;Itemid=721">http://www.ddspcollege.org/index.php?option=com_content&amp;view=article&amp;id=200&amp;Itemid=721</a>																		
<b>5. Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B+</td> <td>2.72</td> <td>2013</td> <td>05-Jan-2013</td> <td>04-Jan-2018</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	2	B+	2.72	2013	05-Jan-2013	04-Jan-2018
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
2	B+	2.72	2013	05-Jan-2013	04-Jan-2018														
<b>6. Date of Establishment of IQAC</b>	01-Oct-2004																		

## 7. Internal Quality Assurance System

### Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Scrutiny and forwarding the applications for promotion under career advancement scheme of full time teachers	09-Jul-2018 02	3
Workshop on CAS promotion guidelines	07-Sep-2018 01	22
Workshop on Stress free examination for students	22-Oct-2018 01	85
Two day workshop on Entrepreneurship Development	15-Feb-2019 02	100
Collection of Feedback from students on syllabus and college infrastructure, analyze and report making.	18-Feb-2019 15	1200

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## 8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Institution	B. Voc in Software Development	UGC, New Delhi	2018 1095	4330000
Faculty	VCRMS	KBC NMU, Jalgaon	2018 730	36000
Faculty	VCRMS	KBC NMU, Jalgaon	2018 730	40000
Faculty	Minor Research Project	UGC DAE Consortium for Scientific Research New Delhi	2018 730	45000

[View File](#)

## 9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

<b>10. Number of IQAC meetings held during the year :</b>	<b>3</b>
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	<b>Yes</b>
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	<b>No</b>

<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>
Collection of feedback on syllabus from the stakeholders. Commencement of B. Voc course in Software Development Preparation of Academic Calendar and its implementation Rainwater harvesting project One day National Conference

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<b>13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year</b>
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Plan of Action	Achivements/Outcomes
Scrutiny and forwarding the applications for promotion under career advancement scheme of full time teachers	As per the CAS guidelines three teachers had submitted their API proposals which were scrutinized and forwarded to the University for further process.
Workshop on CAS promotion guidelines	A workshop on CAS promotion criteria and method of calculating API was held on 07/09/2018 for the teachers. 22 teachers were benefited.
Workshop on Stress free examination for students	One day work shop on stress free examinations was held on 22/10/2018 for the students. Senior teachers and Psychologist guided the students. 85 students were benefited.
Two day workshop on Entrepreneurship Development	A Two day workshop was held on Entrepreneurship development was held for students on 15 & 16 February, 2018. District Entrepreneur Department gave various input to the students. 100 students were benefited.
Collection of Feedback from students on syllabus and college infrastructure, analyze and report making.	Feedback forms were made available online through Google forms to the students and parents. 15 days time period was given.
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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1"> <tr> <td>Name of Statutory Body</td> <td>Meeting Date</td> </tr> <tr> <td>Management Council</td> <td>26-Jan-2020</td> </tr> </table>		Name of Statutory Body	Meeting Date	Management Council	26-Jan-2020
Name of Statutory Body	Meeting Date				
Management Council	26-Jan-2020				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2019				
Date of Submission	16-Aug-2019				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The institution uses mixed module for Management Information system in admission, examination and library. The office uses integrated software for admission and account purpose which is developed by Dev Soft, Jalgaon. It enables software based admission records, presentee records, issue of birth date, bonafite and character certificate. Fee collection, issuing fee challan etc. is operated with the help of this software. The University has provided cloud based Digital University portal developed by MKCL (Maharashtra Knowledge Corporation Limited, Nagpur). The digital data of each and every student is collected from the first year which is continued for the next years. This portal provides all sorts of reports and certificates needed for the students and teachers. Filling examination forms, hall tickets, marklist and other exam related reports are also generated through this portal. First year result is prepared with the help of ADES (Assessed Data Entry Software) which is also a part of this portal. The marks of Internal evaluation by the college are also filled in this portal.</p> <p>Software (LMS): The Library has a Mastersoft ERP Software which is user friendly and designed to take care of</p>				

all the administrative and management functions of the Library. It organizes and manages the information of Books, Articles, Journals and Circulation in most economical and effective manner. Barcoding: Computerized circulation with barcoding technology is completed. All the books in the library have been barcoded. NLIST (National Library Information Service for scholarly content) The College is getting access to resources through a programme entitled "National Library and Information Services infrastructure for Scholarly Content (NList)".

Infrastructure: Internet bandwidth speed is 10 Mbps. • 60 desktops are available in the campus. IT Technical support staff monitor and maintain the computer systems and networks, responsible for installing and configuring computer systems, diagnosing hardware and software faults. LAN Facility: LAN facility is wired available. All departmental computer systems are provided with wired Internet facility. Computer and Internet Facility: Each department is provided with , Desktop System and Internet facility. Each department is also provided with LCD projector facility for daily teaching to student interactions. WiFi : The college campus has provided with WiFi facility installed by Jio telecom company. It provides about 400 Mb free daily data to the Jio uses.

## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculums of various programmes are framed by the University. Some teachers of the Institution are members or chair persons of syllabus framing committee for different course. While making revision and up gradation of the syllabi at the University level, the college has a mechanism for effective, documented curriculum delivery. At the commencement of each academic year, every faculty member provides teaching plan for every course, along with individual time plans for students reading lists for each course which are displayed in the classrooms. These teaching and time plans are adhered to, so that the students can gauge with a degree of clarity, what portion of the curriculum will be delivered within the stipulated time frame. These teaching and time plans are also preserved each year as documentation. Before the end of every semester, syllabus completion reports are collected from each class for

each subject. Besides traditional lectures and seminars, infrastructure for the use of ICT in classrooms, like power point presentations and audio-visual support are all available to make the delivery of the curriculum interesting for students to make them enable. Tutorials are held with mentoring and participative learning encouraged. Internal assessment is done with the help of tutorials, seminars, class tests etc. transparently with examined scripts shown to the students. Inter-personal skills are enhanced through personal attention towards students.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BVoc	Software Development	01/09/2018
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#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	FYBA	15/06/2018
BCom	FYBCom	15/06/2018
BSc	FYBSc	15/06/2018

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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#### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	FYBA	283
BCom	FYBCom	118
BSc	FYBSc	185
MSc	Organic Chemistry	20
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### 1.4 – Feedback System

#### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

#### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The feedback is collected at various levels viz. Students, Parents, Teachers and Alumni and then analyzed. Feedback of stakeholders is sought regularly about infrastructure and learning resources for ensuring their satisfaction. Accordingly, continuous review of infrastructure and learning resources is carried out by respective committees and the recommendations are integrated for upgrading, maintaining and utilizing physical, academic and support facilities.</p> <p><b>Student Feedback:</b> Structured feedback is taken from students, alumni, parents through course/programme review feedback, feedback of internal and external subject experts, feedback of all course faculties of campuses to define/review the course objectives, contents, learning outcomes and assessment tools to give proper recommendations. The academic feedback is taken regularly from the class representatives. General Feedback: feedback regarding facilities such as computer lab, hygiene and cleanliness is also taken regularly. The actions to problems of urgent /immediate nature are addressed by the authority immediately. The other problems which require management decisions are put up before the Chairman and also addressed accordingly. The comments are accumulated at various levels in the course of the academic session the feedback taken regularly from the student representatives of individual class. The academic behavior feedback from the students are analyzed and the essential corrective measures are recommended to faculty members.</p> <p><b>Faculty Feedback:</b> The academic behaviour feedback from the students are analyzed and the essential corrective measures recommended to faculty members. The remarks are likewise shared with department for any corrective measures</p> <p><b>Syllabus Completion feedback</b> is also gathered from the Individual Subject Teacher. <b>Parents Feedback:</b> The parents' meet arranged as and when required the parents are permitted to give tips concerning the curriculum of their wards that is duly cited with the aid of the applicable individuals within the college. <b>Alumni feedback:</b> The alumni of the college who have moved out for job or for higher studies additionally give a feedback on how their years in the institution have helped them perform of their places of work/study. The alumni additionally supply constructive tips on helping the students gain extra recognition to improving</p>

### CRITERION II – TEACHING- LEARNING AND EVALUATION

#### 2.1 – Student Enrolment and Profile

##### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	FYBA	480	280	280
BA	SYBA	240	181	181
BA	TYBA	240	134	134
BCom	FYBCom	120	118	118



BCom	SYBCom	120	78	78
BCom	TYBCom	120	89	89
BSc	FYBSc	220	183	183
BSc	SYBSc	120	119	119
BSc	TYBSc	120	94	94
MSc	MSC I	20	20	20
<a href="#">View File</a>				

## 2.2 – Catering to Student Diversity

### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	1242	72	38	0	38

## 2.3 – Teaching - Learning Process

### 2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
No Data Entered/Not Applicable !!!					
<a href="#">View File of ICT Tools and resources</a>					
<a href="#">View File of E-resources and techniques used</a>					

### 2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Mentoring of students is conducted by the departments of the institution. Mentoring of students is based on the following objectives: • To increase the teacher student contact hours • To identify and address the problems faced by slow learners and first generation learners • To encourage advanced learners • To decrease the student dropout rates • To prepare students for the competitive world Every year, departments individually organize orientation sessions (welcome function) for students of first semesters and explain the designing and implementation of the mentoring system of the department. In the mentoring process, all necessary information related to the student such as the contact number, email of the student, family income category, gender etc are initially collected by the department. Departments maintain the records of class tests/surprise tests, attendance records, records of student seminars etc related to the reviewing of the performance of the students.

Departmental teachers maintain interaction with students through individual meetings, social networking sites. Time factor is a major constraint of the mentoring system, especially after introduction of the CBCS in 2018. To overcome this constraint, teachers sometimes suggest students to provide the list of difficult questions and problems faced by them while preparing for competitive examinations and then the teachers provide solutions in written form to the students. In some departments, tutorial classes are also organized for students. Outcome of the departmental mentoring system in the current year (2018-2019) 1. Significant improvement in the teacher student relationship has been observed 2. Some students of (2018-2019) batch have qualified in competitive examinations 3. Students have participated in co-curricular activities and have also won prizes in poster presentations, quiz competitions, debates and other similar contests organized by other colleges and University 4. Students have shown outstanding performance in sports tournaments. College has been declared as champion in different events of inter college district sports and games championship, inter college sports. 5. The biggest challenge of the mentoring system is to decrease the dropout rates of the college due to shifting of students from general courses to technical at the beginning of each academic session. College has planned to introduce a mentoring guideline for all departments from the next academic session to address this problem.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1242	38	1 : 33

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
38	24	14	0	13

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	FYBA	Semester	21/04/2019	26/05/2019
BA	SYBA	Semester	15/05/2019	20/06/2019
BA	TYBA	Semester	08/05/2019	13/06/2019
BCom	FYBCOM	Semester	21/04/2019	25/05/2019
BCom	SYBCOM	Semester	21/04/2019	28/05/2019
BCom	TYBCOM	Semester	11/04/2019	16/05/2019
BSc	FYBSC	Semester	06/05/2019	11/06/2019
BSc	SYBSC	Semester	04/05/2019	10/06/2019
BSc	TYBSC	Semester	06/06/2019	10/06/2019
MCom	MCOM	Semester	13/05/2019	20/06/2019
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The Institution adopts centralized and organised continuous Internal evaluation(CIE) system to assess all aspects of students development on a continuous basis throughout the year. • The students are made aware of the evaluation process through initiatives like meetings in the college, teaching plan which contains evaluation procedures, academic calendar with CIE exam dates and changes or amendments in the evaluation process through display in the college and the department notice board. • The college has an internal evaluation committee headed by a co-ordinator for smooth conduction of internal test. The results of each test are discussed with students. The students can seen their respective answer sheets. They can discuss their queries with

professors. • The mid-term evaluation is done at the end of semester. The evaluation of students is displayed on notice board through Continuous Assessment Report (CAR). Students can discuss any queries about CAR with the concerned teachers. • The continuous evaluation of the students is conducted through test, tutorials, seminar, practical and field trip. A 60-40 pattern adopted by the KBC North Maharashtra University is implemented in the college. 40 weightage is given to the internal assessment. ? Tests are conducted by the concerned departments to evaluate the students' performance. ? Tutorials and seminars are also conducted at the term end to enhance the intellectual skills of the students. ? There are departments of chemistry, computer in the college. Every week, the science departments perform practical in their laboratories. Few hours are allotted to the practical works in the time table. ? Field trips are organised in all the departments to give the practical knowledge to the students. ? Students behaviour and attendance have allotted 10 marks out of the 40 marks internal examination. 75 attendance is mandatory to the students. ? Remedial classes are conducted for the slow learners, and absentees. This practice helps struggling learners to update their subject knowledge and helps them to catch up with their peers. ? Reappearing and Revaluation: The students are informed of the reappearing and revaluation scheme available to them. The Xerox copies of answer sheets are provided to the students who apply for it within the stipulated time on payment of prescribed fee. Revaluation and retotalling are also permitted to the answer papers of the students.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

An academic calendar is prepared at the beginning of the college by the Internal Quality Assurance Cell (IQAC). The academic calendar is published on the website of the college every year. The inputs for the preparation of academic calendar are taken from the respective teaching departments as well as NSS, NCC, Sports, Student welfare, Yuvati Sabha etc. The academic calendar of the college consist of important information about working dates of the college, holidays, internal examination dates, dates of extra co-curricular activities, NSS camp dates and semester examination dates as well as various curricular, co-curricular and extra-curricular activities. IQAC supervises the activities conducted by the departments according to the Academic Calendar. Before the commencement of every semester, a detailed time table and academic calendar for the entire semester is prepared by the time table committee. Every department also prepares a departmental plan containing details teaching plan, assignments for the individual teachers and the number of classes allotted to each course. Finally, this is distributed to the departmental teachers. The teachers also prepare their semester plan and annual plan of their concern course and follow it during the year. The IQAC and the Principal take follow-up of it collecting syllabus completion reports before the concluding each semester and sees that all department follows academic calendar. Internal evaluation has the share of 40 percent in each course. The organized internal examinations are conducted as per the directions of the university. The answer-sheets are assessed and the marks are filled in the software provided by the university.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

[http://www.ddspcollege.org/index.php?option=com\\_content&view=article&id=143&Itemid=672](http://www.ddspcollege.org/index.php?option=com_content&view=article&id=143&Itemid=672)

### 2.6.2 – Pass percentage of students

Programme	Programme	Programme	Number of	Number of	Pass Percentage
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Code	Name	Specialization	students appeared in the final year examination	students passed in final year examination	
MCom	MCom	Commerce	53	44	83.02
BSc	BSc	Computer Science	33	13	39.39
BSc	BSc	Chemistry	72	25	34.72
TYBCom	BCom	Commerce	100	48	48.00
TYBA	BA	Geography	29	8	27.59
TYBA	BA	Economics	34	11	32.35
TYBA	BA	Marathi	30	6	20.00
TYBA	BA	English	21	11	52.38
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://www.ddspcollege.org/index.php?option=com\\_content&view=article&id=174&Itemid=702](http://www.ddspcollege.org/index.php?option=com_content&view=article&id=174&Itemid=702)

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Projects sponsored by the University	730	KBCNMU Jalgaon Unoversity (MS)	0.72	0.36
Projects sponsored by the University	730	KBCNMU Jalgaon Unoversity (MS)	0.6	0.4
Minor Projects	730	UGC DAE Consortium for Scientific Research New Delhi	0.45	0.45
<a href="#">View File</a>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Stress free Examination Workshop	Psychology	22/10/2018
Vocational Skills Development Workshop	Commerce	28/01/2019
National Conference on	Hindi, English Marathi	08/02/2019

Recent trends in Literatures		
Entrepreneurship development Workshop	Economics and Psychology	15/02/2019

### 3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
No file uploaded.				

### 3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
<a href="#">View File</a>					

## 3.3 – Research Publications and Awards

### 3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

### 3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NA	0

### 3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Geography	2	0
International	Economics	2	0
International	Physics	5	0
International	Psychology	1	0
International	Hindi	1	0
<a href="#">View File</a>			

### 3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Political Science	2
History	2
Economics	2
Commerce	3
Hindi	3
<a href="#">View File</a>	

### 3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Physical, Structural, optical and gamma radiation shielding properties of borate glasses containing heavy metals (B12O3/MoO3)	Dr. U. P. Gawai	Journal of Non-Crystalline Solids	2018	0	YCSP Mandal's DDSP College Erandol	0
Transformation is Main and Marginal Work-Force in Jalgaon District (MS)	Dr. A. A. Badgujar	Online International Interdisciplinary Research Journal	2019	0	YCSP Mandal's DDSP College Erandol	0
Spatio-Temporal Changes in Proportion of Cultivators and Agricultural Labourers in Jalgaon District (MS)	Dr. A. A. Badgujar	Online International Interdisciplinary Research Journal	2019	0	YCSP Mandal's DDSP College Erandol	0
Managing Occupational stress among Employees of Information Technology through Raja Yoga Meditation	Dr. R. B. Salunkhe	Online International Interdisciplinary Research Journal	2019	0	YCSP Mandal's DDSP College Erandol	0
Influence of Gd Substitution on Different Properties of ZnO Nanoparticle	Dr. U. P. Gawai	IOSR Journal of Engineering (IOSRJEN)	2019	0	YCSP Mandal's DDSP College Erandol	0

Doping effect on the local structure of metamagnetic co doped Ni/Nio:GO core-shell nanopartic les using X-ray absorption spectroscopy and the pair distribution function	Dr. U. P. Gawai	Royal Society of CHEMISRY	2019	0	YCSP Mandal's DDSP College Erandol	0
Estimation Of accurate size, lattice strain using Williamson-Hall models, SSP and TEM of AI doped ZnO nanocrystals	Dr. U. P. Gawai	Materiaux Techniques	2018	0	YCSP Mandal's DDSP College Erandol	0
Physical , Structural, optical investigation and shielding features of tungsten bismuth tellurite based glasses	Dr. U. P. Gawai	Journal of Non-Crystalline Solids	2018	0	YCSP Mandal's DDSP College Erandol	0
?????????? ?????? ??? ?????????? ????? ??? ???????	Dr. R. S. Wankhede	Review of Research	2019	0	YCSP Mandal's DDSP College Erandol	0
????????? ?????? ??? ?????????? ??? ?????? ?????? ??????	Dr. R. S. Wankhede	Ajanta	2019	5.5	YCSP Mandal's DDSP College Erandol	0

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### 3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
No file uploaded.						

### 3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	19	7	14
Presented papers	5	13	0	2
Resource persons	0	1	0	0
<a href="#">View File</a>				

## 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
CONSTITUTION DAY	NSS	9	64
Yuwa Samvad Yatra	College	45	500
De-addiction Awareness Pledge	NSS	14	90
De-addiction Awareness	Sanjivan VyasanMukti Kendra, Erandol, NSS	10	54
Awareness about health problems among women	NSS	3	42
BLOOD DONATION CAMP	NSS, NCC, SWD, Department of Sport	9	70
Tree Plantation	NSS, NCC	6	50
Yoga Awareness day	Department of Sports, NSS	6	500
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Voter Awareness	Recognition	Tahsil Office,	52



	Letter	Erandol	
<b>AIDS Awareness</b>	<b>Recognition Letter</b>	<b>Rural Hospital, Erandol</b>	<b>65</b>
<b>Blood Donation</b>	<b>Recognition Letter</b>	<b>Arpan Blood Bank, Dhule</b>	<b>62</b>
<b>Cleanliness Drive at adopted Village</b>	<b>Recognition Letter</b>	<b>Grampanchayat, Khadke Seem</b>	<b>78</b>
<b>De-addiction Awareness</b>	<b>Recognition Letter</b>	<b>Sanjivan Vyasamukti Kendra, Erandol</b>	<b>54</b>
<a href="#">View File</a>			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
<b>Voters Awareness</b>	<b>NSS, Erandol Tahsil Office</b>	<b>Voters' Awareness Street Play</b>	<b>3</b>	<b>42</b>
<b>Swachh Bharat</b>	<b>NSS Gram panchayat of Khadke Seem</b>	<b>Cleanliness drive at Adopted Village</b>	<b>3</b>	<b>78</b>
<b>Swachh Bharat</b>	<b>NSS</b>	<b>Cleanliness Awareness drive at Kewadipura slum area of Erandol</b>	<b>3</b>	<b>64</b>
<b>Swachh Bharat</b>	<b>NSS</b>	<b>Special Speech on Importance of Cleanliness</b>	<b>6</b>	<b>87</b>
<b>Gender Issues</b>	<b>College Nationalised Congress Party</b>	<b>Mahila Melava (Women Gathering)</b>	<b>45</b>	<b>160</b>
<b>Gender Issues</b>	<b>NSS</b>	<b>Beti Bachao, Beti Padhao – Street Play</b>	<b>8</b>	<b>72</b>
<b>Gender Issues</b>	<b>Yuvati Sabha KBC NMU, Jalgaon</b>	<b>Seminar on ENT problems among females</b>	<b>7</b>	<b>60</b>
<b>Gender Issues</b>	<b>Yuvati Sabha KBC NMU, Jalgaon</b>	<b>Workshop of Personality Development</b>	<b>7</b>	<b>50</b>
<b>Gender Issues</b>	<b>Yuvati Sabha KBC NMU, Jalgaon</b>	<b>Swayamsiddha (Training for Self Reliable)</b>	<b>7</b>	<b>50</b>
<b>Gender Issues</b>	<b>Yuvati Sabha KBC NMU, Jalgaon</b>	<b>Seminar on Issues related to women health</b>	<b>7</b>	<b>60</b>

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### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Sanjivni Vasanmukti Upchar Kendra Erandol ???????? ?????????? ?????? ??????? ???????	02/07/2018	Keeping teenagers, Society away from addiction	60
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### CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
500000	200000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Video Centre	Existing
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing

<b>Class rooms</b>	<b>Existing</b>
<b>Campus Area</b>	<b>Existing</b>
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## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
<b>Libman</b>	<b>Partially</b>	<b>9.0</b>	<b>2018</b>

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
<b>Text Books</b>	<b>24892</b>	<b>1620483</b>	<b>356</b>	<b>47370</b>	<b>25248</b>	<b>1667853</b>
<b>Reference Books</b>	<b>5612</b>	<b>1547654</b>	<b>6</b>	<b>3600</b>	<b>5618</b>	<b>1551254</b>
<b>Journals</b>	<b>1</b>	<b>1000</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1000</b>
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### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
<b>No Data Entered/Not Applicable !!!</b>			
<b>No file uploaded.</b>			

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
<b>Existing</b>	<b>61</b>	<b>2</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>14</b>	<b>2</b>	<b>0</b>
<b>Added</b>	<b>6</b>	<b>0</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>0</b>
<b>Total</b>	<b>67</b>	<b>2</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>1</b>	<b>14</b>	<b>5</b>	<b>0</b>

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

<b>5 MBPS/ GBPS</b>
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### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
<b>Nil</b>	<a href="#">Nil</a>

## 4.4 – Maintenance of Campus Infrastructure

### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary

component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2	1.5	4	1.2

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has developed their own system of utilizing policies for physical, academic and support facilities - laboratory, library, sports complex, computers, classroom, Principal calls a meeting at the beginning of every academic year for the requirements of facilities mention above, All head of the departments, supporting staff, technical staff have to present after discussion he sent the need to purchasing and management committee, If there is any need of emergency work then the related head of the department talks to the principal then he orders to the maintenance committee to do needful. Moreover, college has periodic monitoring for maintenance of infrastructure, sports and physical facilities by management and principal so they solve it by internal staff or external agency.

[www.ddspcollege.org](http://www.ddspcollege.org)

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	1. Earn and Learn Scheme 2. Economically weaker section aid scheme	46	134400
Financial Support from Other Sources			
a) National	Government of India Scholarship Freeship	715	1101746
b) International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Guest lectures for skill development	07/09/2018	130	Science Association DDSP College
Workshop on Modern computing skills for commerce	03/10/2018	117	Commerce Dept. DDSP College
One day Workshop on Book keeping accountancy for self help group	16/10/2018	75	Commerce Dept. DDSP College

One day Workshop on Interpreneurship development skills in commerce	18/03/2019	71	Commerce Dept. DDSP CollegeCommerce Dept. DDSP College
Workshop on skill development in commerce	25/01/2019	82	Commerce Dept. DDSP CollegeCommerce Dept. DDSP College
Guest lectures for NET/SET Exam guidance	21/10/2018	28	Commerce Dept. DDSP CollegeCommerce Dept. DDSP College
Guest lecture on awareness on Income Tax	27/12/2018	83	Commerce Dept. DDSP College
Guest lecture on Carrier opportunities in LIC	06/02/2019	62	Commerce Dept. DDSP College
Remedial Coaching	12/09/2018	70	DDSP College
Bridge courses	27/09/2018	50	DDSP College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Nil	0	0	0	0
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
12	12	2

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	Nil	0	0
No file uploaded.					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of	Programme	Department	Name of	Name of
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	students enrolling into higher education	graduated from	graduated from	institution joined	programme admitted to
2018	60	BA, BCOM BSC	Chemistry, Computer Science, Commerce, Geography, Economics, Marathi, English	DDSP College, KBCNM University, MJ College, Other	M.Sc., M.Com., M.A., B.Ed., MSW., MBA. Etc.
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	0
SET	0
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Kabbadi	Intercollegiate	252
Wrestling	Intercollegiate	220
Wrestling	Intergroup	200
Swimming	Intercollegiate	72
J. C. Bose Botanical Quiz Seminar competition	Collegiate	30
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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	0	0	0	Nil
2018	Nil	Internat ional	0	0	0	Nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The College conducts the Student Council election for every academic year after receiving the directions from Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon. The committee is formed as per the directions by the university. The time table of the student council election is strictly followed by the institution. The Class representatives are selected on the basis of their merit in the respective classes. The representatives from co-curricular and extra-curricular activities area also selected as per the norms given the university. These selected class representatives elect one of them as the

University Representative. A total of 29 students are selected as class representatives on merit basis to help coordinate the smooth functioning of the college. The election process is carried out by under the supervision election officer appointed by the College. Each class representative holds the duties and responsibilities that are expected from the students pertaining to: i) Discipline and cleanliness within the college campus ii) Optimal usage of the Library facilities iii) Canteen facilities iv) Visiting the college website for updates v) Mandatory visit of at least once a year by students to the college counsellor vi) Mechanism to register complaints vii) Students' participation in various activities such as quiz, debate, sports, cultural events, etc. The University representative is given representation on the various academic and other committees. They are included in the sports committee, cultural committee, NSS committee, discipline committee, anti raging committee, students grievance committee etc. The University Representative (UR) is also a member of Internal Quality Assurance Cell. This year KBC North Maharashtra University did not instruct to conduct the student's elections.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

11

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

DDSP College Erandol, Alumni Association has been proceeding for registration. The aims and objectives of the Association being: 1. To upgrade and improve the facilities of the college. 2. To promote the welfare of the college students and the College as a whole. 3. To support the endeavours of the College in achieving its goal. 4. To encourage the alumni embers, faculty and students to foster a lifelong relationship with the College. The Association holds its Committee meeting whenever needs arise and the Annual General meeting once a year. Since its inception, the Association contributes significantly to the development of the Institution through financial and nonfinancial means. The Association contributes annually for the development. Apart from boosting the morale of the students the enrolled students often play important role in the society. Every year college felicitates two it's Alumni during annual social gathering Under the umbrella of the Association.

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The institution has already its set vision and mission. It has been administering the academic programmes intensively to be in tune with the vision and mission. The institute always implements innovative and resourceful practices for its development and to provide the best to the students who are pursuing education in the institution. Day by day the educational scenario is changing gradually so it demands change in the policies and administration of the institution too. Every year the management brings out the changes in its policies. During 2018-219 the institution took initiative for decentralization

of management and to create participative management. Two of such practices are – Decentralization. The institution has its own system of administration. It has a structure of administration. It operates its policies through its different channels. It has an MISystem which includes the management, the local management committee, College Development Committee, Principal of the College (Officiating Secretary), Registrar, Heads of the Department, Teaching Staff and Non- Teaching Staff. • Institute The institution implements its policies and resolutions through this chain. The resolutions pass in the meeting of Executive Council and the decided policies put on record to implement through principal of the College. The principal implements the policies and decisions through heads of the Department and the teaching faculty. Non-teaching staff has been administered through College Registrar. Participative Management: Stakeholders are important from the point of view of development of educational institutions. The institution has given representation in the management council to different stakeholders. Representation from different field has been given to the stakeholders. Their expertise in their field helps the management. Their expertise really proved helpful in taking decisions for the management while deciding and implementing the policies. Doctors, lawyers and academicians are the management members. They often give their valuable suggestion to frame policies. Thus, enough representation for the development of the institution is given to the professionals to make the management more participative.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Revision of syllabi is the part and parcel of University. Our College is affiliated to Kaviyitri Bahinabai Chaudhari North Maharashtra University Jalgaon. University updates and revises syllabus between regular intervals of five years. Our College adopts the syllabi. The teachers of our College participate in syllabi revision workshops the University organises to contribute to the syllabi. They sometimes make presentations and oral suggestions on the topics to be added in the curriculum to the Board of Studies.
Teaching and Learning	Our institution collects teaching plans in the beginning of every academic year from the teachers on the subjects they teach. Teaching plans are prepared well in advance keeping in view the syllabus and its weightage. The college has formally advised the teachers to use Power Point Presentation as a method of teaching along with lecture method. Regular assessment of the students is being done through continuous assessment by organizing unit tests and internal



examinations by the end of each semester. In the beginning of every academic year some of the teachers run Bridge Course to bridge the gap of the knowledge of the students between previous knowledge and the syllabi to be taught.

#### Examination and Evaluation

University schedules examinations by the end of each semester. It has adopted the CBCS pattern of 60-40 marks. University conducts examination for 60 marks and the College organizes examination for 40 marks. The teachers attend Central Assessment Programme organized by the University. For internal evaluation the concerned subject teachers evaluate the performance of the students based on examination, behaviour and classroom presentee of the students. The formats of the question papers have been decided by the Board of Studies. The teacher participate in assessment programme organised by the College for FYBA/ B.com/ B.Sc.

#### Research and Development

Our institute motivates the teachers to apply and bag research projects. Some of the faculty members have completed their research projects and some are to be completed. Some of our faculty members have bagged Voice Chancellor's Research Motivation Scheme Project and are working on them.

#### Library, ICT and Physical Infrastructure / Instrumentation

Library is the heart of educational institution. Every year new books are purchased in the College library from the grants received for books. New books are also purchased when the syllabi get revised after every five years. Books get updated by the library after every revision of syllabi. Library provides the reference books and orders if needed new ones. Library has been automated partially. The institute motivates teachers to use ICT in their teaching. The institute has provided the facility of LCD projector to the teachers. Three department viz. Commerce, physics and Geography have fixed LCD projector in the laboratories. Other departments use the movable projectors as per their need. There are two movable projectors in the College which can be used as per requirement of the department.

#### Human Resource Management

Every year in Senior College a

committee for Staff Academy is formed by Principal of the College. This Staff Academy organises lectures on current issues, social sciences, science, commerce and humanities. The teachers deliver their lectures in the staff academy. All the staff members attend the lectures. In the beginning of academic year a planning regarding this is done on the basis of the topics suggested by the lecturers for their address in this academy. The expertise of the teachers in the College is utilised as and when required. The teachers are also invited in National Service Scheme's Special Camp to delivers address on the theme of the Camp. They also visit in adjacent Colleges to deliver their lectures on different topics. The advices given by the Botany teachers are kept in mind while planting and selecting trees for tree plantation purpose. The physical directors guides on yoga to maintain good and sound health.

#### Industry Interaction / Collaboration

The Commerce department, Economics department and Psychology department had organised a programme for youths regarding guidance industrial career and business in association with MCED Jalgaon. The Commerce department takes the students of commerce to industrial visits to let the students know about the business and commerce. Chemistry department also organises industrial tours for the students of department.

#### Admission of Students

Admissions of the students are done as per the guidelines of the University. For first year UG Courses, the students get online admission by applying for the course and selecting the subjects of his or her choice. The teachers help the students in this case by guiding them. The College makes the facility of online admission available for the students at the minimum rate in the College Campus. For second and Third year the admission of the students continued through College Single Window system. The College submits the information of the students' admission to the University through online mode by Duosoft software in a stipulated period decided by the university.

E-governance area	Details
<p><b>Administration</b></p>	<p>The administration office of the College is well equipped with computers and LAN. The operation of administrative work is being conducted through this administrative office. Different types of works related to joint director office, university and government are done through this office. Mails are received and they are responded. University reports and information of about teachers, database of college and students etc. are sent to the university through online mode. Emails of the teachers are used for sharing with and collecting information from teachers. For admission of the students an admission and students' data software has been utilized by the College which helps the teachers as well as students. The teachers can generate catalogue of the students enrolled for the courses. Bona-fide and I Card can be generated in this software. Overall the software helps to keep the students' data up to date. Office and teachers can use the data as per requirement.</p>
<p><b>Student Admission and Support</b></p>	<p>For first year BA/ BSc/ B.Com each and every student requires taking online admission. The College provides this facility in computer lab of the college at the economical cost. The office collects the data of the students and transfers it to the University. Every student gets his E-Suvidha account from university for further correspondence and communication. University has given link for the sake of student support on its website. It also runs student facility center. In case of any problem regarding admission of the student the admission office resolves the issue. Students can activate their E-Suvidha account to get the facility of hall-ticket and exam related forms in their account.</p>
<p><b>Examination</b></p>	<p>Examination forms and hall tickets are sent by the University through online mode. The College has to get it downloaded. The office hands over downloaded examination forms to students. They check the information and duly signed forms are given back to the office. Then the office sends the</p>

examination form to University. The students get their hall tickets through online mode. The College gets it downloaded and provides to the students. The students can download their hall tickets through their E-suvidha account also. The result also gets declared through online mode. For FY BA/ B. Sc. and B. Com the College prepares the result in ADES software marks entries are filled by the examination committee and the result automatically gets prepared. Then it is pasted for the students on the notice board and also published on the College website.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2018	One Day Workshop on Effective use of ICT	Nil	02/07/2018	02/07/2018	20	0
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Winter School	1	27/08/2018	31/08/2018	05
Short Term Course	1	03/12/2018	09/12/2018	07
Induction Programme	1	01/05/2019	25/05/2019	25

Summer School	1	18/06/2018	07/07/2018	21
Refresher Course	1	11/10/2018	31/10/2018	21
Refresher Course	1	18/06/2018	07/07/2018	21
Refresher Course	1	25/09/2018	15/10/2018	21
<a href="#">View File</a>				

#### 6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

#### 6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>Government provided schemes of teachers' welfare such as medical reimbursement and group Insurance and are being implemented by the institution. a. The Institution has its own credit co-operative society through which the short term and long term loans are granted for the staff members. b. The teaching staff members are allowed to take part in conferences, Seminars, Syllabi Revision Workshop, Orientation Programmes, Refresher Courses, and Short Term Courses etc as and when they need. c. Group Insurance facility is also provided by the Institution. d. At the time of superannuation considering the service rendered to this Institution of both teaching and non-teaching staff are felicitated by the Management</p>	<p>Non-teaching staff is provided the opportunity to participate in different courses / seminars related to computer literacy, administrative skill etc. for the up gradation of their knowledge. The teaching and non-teaching staff are granted different types of leaves such as study leave, earned leave, medical leave etc. as per the norms of State Government and the UGC. The Institution has developed the system of appreciation of both the teaching and non-teaching staff for acquiring academic degrees, awards, recognition by the Government and the non-government agencies /bodies.</p>	<p>Institution has its own Poor Boys Fund Scheme. It has been implemented every year. The fund is used to solve students' financial issues of admission and examination. Students' welfare schemes of University and Government like Karmaveer Bhaurao Patil Earn while Learn Scheme, and Poor Boys Financial Support are also implemented in the year 2018-2019. To motivate students and to provide them opportunity to bag the grace of 10 marks the College runs NSS, NCC schemes every year in the College. It has also been run by the College During 2018-2019. Students can avail the schemes run by University if they are eligible. There are schemes which are being run by the University but the students can get benefit of these schemes in the College.</p>

#### 6.4 – Financial Management and Resource Mobilization

##### 6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The Institute conducts internal and external audits regularly. External Audit: Various government departments usually verify the funds received and disbursed

by the College. Shri. P.M. Shah, Chartered Accountant is the external auditor of the institution. Government department of Higher education Maharashtra through Joint director of Higher Education, Jalgaon region assess the salary and non-salary expenditure and fix the grants of the College by verifying the records of expenditure incurred.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
YCSP Mandal, Erandol (Management)	43055	Organization of National Conference
<a href="#">View File</a>		

6.4.3 – Total corpus fund generated

63055
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## 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	Nil	No	Nil
Administrative	No	Nil	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Regular meetings of PTA are held. 2. PTA members are invited on Annual prize distribution ceremony. 3. PTA members are invited as resource persons to deliver lectures to the students

6.5.3 – Development programmes for support staff (at least three)

1. Google tools using workshop to non-teaching staff. 2. Training programme for online examination 3. Training programme for MS office

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Applied for Skill oriented programme i.e. B. Voc in Software Development and Geo-informatics 2. Applied for Grants under RUSA scheme for Infrastructural development 3. Got sanction for Skill oriented programme of B. Voc in Software Development and Geo-informatics

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	Yes
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2018	Scrutiny and forwarding	13/09/2018	13/09/2018	13/09/2018	4

	the application for promotion of teachers under carrier advancement scheme				
2018	Scrutiny and forwarding the application for promotion of teachers under carrier advancement scheme	12/02/2019	12/02/2019	12/02/2019	3
2018	Workshop on new methodology of CAS	25/01/2019	25/01/2019	25/01/2019	19
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Talk Women health safety	21/08/2018	21/08/2018	50	0
Self-defence training workshop	06/09/2018	14/09/2018	50	0
One day workshop Talk- 1) Psychological Development 2) Personality Development 3) Women's Laws	22/01/2019	22/01/2019	50	0
Talk – Women Empowerment	08/03/2019	08/03/2019	60	0
Beti Bachao, Beti Padhao – Street Play	17/08/2018	17/08/2018	35	45
Mahila Melava (Women	11/10/2018	11/10/2018	185	20

Gathering)				
Health Awareness for Women in slum	22/09/2018	22/09/2018	30	15

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>1. Pollution free green campus (new campus). 2. "Save energy" initiative is undertaken by the students and teachers to make students aware by making them switch off lights and fans before leaving the classroom. 3. Environmental awareness campaigns by organizing programmes under NSS Unit and by organizing rally. 4. Department of Botany, Zoology and Geography conduct field work and study tours to create awareness and conservation of biodiversity among the students. 5. Students prepare projects on "Environmental Science" as a part of their course curriculum on different environmental issues such as air, water, land and sound pollution, solid waste management, ecosystem and biodiversity. 6. Lectures are delivered in NSS winter camp on environmental issues. 7. Rainwater harvesting unit is installed in the new campus of the college.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	10
Ramp/Rails	Yes	10
Rest Rooms	Yes	10
Scribes for examination	Yes	2

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	16/10/2018	1	One day workshop on Book Keeping Accountancy for Self Help Group	Educate and guide the student how to establish and maintain record of book keeping and accountancy of self-help group	75
2018	1	1	24/10/2018	1	Special Speech on Importance of Clean	Inculcate the value of cleanl	93



					nliness	iness among students	
2018	1	1	25/10/2018	1	Cleanliness Awareness drive at Kewadipur a slum area of Erandol	Educate and guide the people in slum about cleanliness and its importance	67
2018	1	1	27/10/2018	1	Cleanliness drive at Adopted Village	Educate and guide the people in rural area about cleanliness and its importance	81
2018	1	1	21/01/2019	4	Voters' Awareness Programmes	To encourage people for casting their votes	268
2018	1	1	22/09/2018	1	Health Awareness for Women in slum	To make awareness various health issues among women in slum area	45
<a href="#">View File</a>							

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of conduct for parents	15/06/2018	The code of conduct for parents is discussed in parental meeting and also at the time of hostel admission
Code of conduct for teachers	15/06/2018	In the inaugural meeting the code of conduct for teachers is discussed.The same is also discussed in the meetings with Head of the departments. The code of conduct published by the UGC and State Government

		are also applicable to the teachers. They are made aware of this.
Code of conduct for students	15/06/2018	Code of conduct for students has been distributed among the students at the time of admission. Students are also made aware of their duties and responsibilities in welcome function organized in the departments in the beginning of the college.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Beti Bachao, Beti Padhao – Street Play	17/08/2018	17/08/2018	80
Voters' Awareness Street Play	21/01/2019	21/01/2019	45
Voters' Awareness Programme	22/01/2019	22/01/2019	101
Voters' Awareness Rally	24/01/2019	24/01/2019	79
Voters' Awareness Rangoli Competition	25/01/2019	25/01/2019	43
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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1) College has installed rain water harvesting plant in the new campus check bunds are constructed for arrest water and percolate water in the new campus area. 2) Wooden nests on the trees along the boundary walls to conserve biodiversity 3) Established an association with spark computer jalgaon for proper disposal of e-waste. Regular drives are conducted in the college for the collection of e-waste. In the last semester, 45 kgs for electronic waste was collected and given spark computer jalgaon. 4) Plantation drive in the college premises 5) Regular drives for plastic free environment is conducted in the college to aware the students, teachers and non-teaching staff.

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

**Best Practice : 01** 1. Title of the Practice : "Tree Plantation" 2. Goal : To inculcate the value of environmental friendliness. It is the need of hour to create awareness about the environment among the students of the college. It is important to make them aware about importance of planting and caring trees. It will be more effective if it is done through practice. Therefore, planting and taking care of plants activity is done with 3. The Context : Environmental degradation is the major concern today. One of the prime reasons behind degradation of environment is decreasing amount of forest cover. Creating awareness about to stop cutting of trees, planting and taking care of plants is necessary of maintain environmental balance. Our institution is making a tiny

contribution in it. Every year, students are encouraged to plant more than 100 plants in the campus area as well along the road sides leading to the college.

4. The Practice : With the co-operation of staff and the institution, every year, students are encouraged to plant more than 100 plants in the campus area as well along the road sides leading to the college. Watering of plants is done by the students only. Local self government body, i.e. Municipal Corporation is assisting us for availability of water. Drip irrigation system is installed for continuous water to the plants.

5. Evidence of Success : More than 400 trees are planted and alive in the college campuses (old and new). It is also an approach to teach environmental friendly attitude to the students through their participation in the practice.

6. Problems Encountered and Resources Required The following problems are encountered in the implementation of the said practice. i. Scarcity of water during summer season. ii. Funds

Best Practice : 02

1. Title of the Practice : "Water Literacy through Arrest Water Percolate Water and Rainwater Harvesting"

2. Goal : To literate the students about management and conservation of water resource through the practice of arrest water and percolate water. The students are educated about management and conservation of water resource through the practices like arrest water and percolate water, rainwater harvesting etc.

3. The Context : Water being the prime need of human being, is an integral part of daily routine and economic development. The decreasing amount of rainfall and increasing population are leading to scarcity of water. Apart from these prime reasons, improper management practices and lacking of conservation measures are leading to making the condition very worse. The present effort tries to encourage student to inculcate management practices and conservation measures in daily routine.

4. The Practice : The new campus of the college has a vast area of 32 acres. Buildings are constructed in some part while most of the part of the land available is vacant, i.e. open place. The natural slope of open land is used for draining rainwater in a proper channel and direction. Small bunds are built with the help of soil and stone to arrest the flowing water. Small reservoirs are created which are being full of water during the rainy season. The roof water is also canalised and drained in these reservoirs and well which is also known as rainwater harvesting. The actual functioning model of rainwater harvesting educates and encourages students about practices of water saving.

5. Evidence of Success : The new campus is about 1.5 km away from the town. Therefore, it has no facility of tap water. A well is dug in the campus. The water of the well is used for drinking and for watering plants. The water level of this well has increased due to recharge of groundwater. It has also resulted in the growth of tree plants planted on the open land of the campus.

6. Problems Encountered and Resources Required The following problems are encountered in the implementation of the said practice. i. The soil in the campus area is hilly and coarse locally known as murum. The underlying layer is rocky which does not allow water to be percolate much. ii. This type of soil is also not much useful for the growth of plants or trees. iii. The amount of rain in recent years has decreased. Therefore, scarcity of water during hot and dry summer result is drying of plants.

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Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://ddspcollege.org>

### 7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has already its set vision and mission. It has been administering the academic programmes intensively to be in tune with the vision and mission. The institute always implements innovative and resourceful

practices for its development and to provide the best to the students who are pursuing education in the institution. Day by day the educational scenario is changing gradually so it demands change in the policies and administration of the institution too. Every year the management brings out the changes in its policies. During 2018-219 the institution took initiative for decentralization of management and to create participative management. Two of such practices are

- Decentralization. The institution has its own system of administration. It has a structure of administration. It operates its policies through its different channels. It has an MISystem which includes the management, the local management committee, College Development Committee, Principal of the College (Officiating Secretary), Registrar, Heads of the Department, Teaching Staff and Non- Teaching Staff. • Institute The institution implements its policies and resolutions through this chain. The resolutions pass in the meeting of Executive Council and the decided policies put on record to implement through principal of the College. The principal implements the policies and decisions through heads of the Department and the teaching faculty. Non-teaching staff has been administered through College Registrar. Participative Management: Stakeholders are important from the point of view of development of educational institutions. The institution has given representation in the management council to different stakeholders. Representation from different field has been given to the stakeholders. Their expertise in their field helps the management. Their expertise really proved helpful in taking decisions for the management while deciding and implementing the policies. Doctors, lawyers and academicians are the management members. They often give their valuable suggestion to frame policies. Thus, enough representation for the development of the institution is given to the professionals to make the management more participative.

Provide the weblink of the institution

<http://ddspcollege.org>

## 8.Future Plans of Actions for Next Academic Year

1. To start certificate Courses in the College for students progression. 2. To strengthen the use of ICT in Teaching Learning for innovative methods of teaching. 3. To upgrade the process in mentoring and value education programme for specific guidance to the learners. 4. To upgrade documentation and accessibility of data through MIS (Management Information System) for latest ICT technology. 5. To organize more skilled development workshop for non-teaching staff. 6. Promoting participation of students and staff in seminars, workshops, sports and cultural activities organized by the college and external agencies 7. Increasing the number of environment friendly initiatives by NSS and ensuring participation of maximum students in such initiatives 8. Organization of workshop for E-content development at a larger scale and duration to promote the use of E-resources among all faculty members. 9. Organization of seminar and workshop by the IQAC to promote the quality improvement strategies in teaching-learning, research, extension related and co-and extracurricular activities. 10. Organization of workshop, seminar and job oriented services by the Career Counselling and Placement Unit. The college plans to organize job interviews by local companies and also organize interactive sessions of final year students with skilled professionals and alumni 11. To organize syllabus framing workshop 12. To organize seminar on intellectual property Right for students and teachers 13. Up gradation of existing laboratories and purchase of equipment to promote student projects and research activities of faculty members. This plan has been initiated at the beginning of session 2019-2020. 14. To provide seed money for the teachers to carry out minor/major research projects. 15.To construct seminar hall to conduct meetings, workshops and conferences.